

# Appendices



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## Appendix 1: Consumer response

**Table A1.1 Number of complaints**

Subject	Total
Customer service	34
Digital Services	69
Licence or registration	258
Road projects and conditions	1025
Signage	241
Rubbish/Litter	52
Graffiti	67
Safety	474
Noise	67
Other	191
Road rules	62
Speed cameras	68
Traffic lights	127
Traffic incidents, closures, clearways	46
Maritime property	14
Maritime assets and infrastructure (incl. wharves, grants, and harbour cleaning)	22
Commercial vessels	8
Recreational boating (general, incl. moorings)	106
Recreational boating compliance	30
Other	39
<b>Total</b>	<b>1908</b>

Complaints statistics are based on submissions made on the Roads and Maritime website. Complaints or other forms of feedback provided orally or in written correspondence are not included.

Maritime Division Statistics include submissions made on the Roads and Maritime website as well as through other sources, including correspondence. The Maritime Division captures customer feedback (including complaints) in an internal complaints handling database.

As detailed throughout this report, Roads and Maritime takes the role of stakeholder engagement seriously. All complaints are reviewed to ensure services are improved appropriately. Details of improved services can be found in the main body of this Annual Report.

## Appendix 2: Media enquiries

The Roads and Maritime Media Unit provides support for internal and external event management and major campaigns.

### Roads and Maritime media statistics 2012-13

Media enquiries	1500
Proactive media releases	2100
Proactive media events	80
Ministerial house folder notes	150
High level issue notes for critical incidents	50

## Appendix 3: Major works

Table A3.1 Major works 2012-13

Project description	Location	Status* (as at 30 June 2013)	Announced completion date	Announced estimated total cost (\$'000)	2012-13 exp (\$'000)	Expenditure in previous years (\$'000)
<b>HUNTER</b>						
Hunter Expressway F3 Branxton (State and Federal)	Seahampton - Branxton	Construction	2013	1,700,000	532,572	920,675
Hunter Expressway, ancillary works F3 to Broadmeadow (planning and preconstruction)	Wallsend - Broadmeadow	Construction	2013	61,000	31,953	16,642
Limeburners Creek Road, upgrade of Williams River Bridge	Clarence Town	Planning	2014	N/A (Planning costs only)	237	4150
Newcastle Inner Bypass, Shortland to Sandgate	Sandgate	Construction	2013	143,000	44,164	59,929
New England Highway, Scone Level Crossing Study (planning, Federal funded)	Scone	Planning	N/A	N/A (Planning costs only)	618	796
Patterson Road upgrade of Dunmore Bridge	Woodville	Construction	2013	14,500 (Infrastructure costs only)	7061	7089
<b>CENTRAL COAST</b>						
Central Coast Highway, Brisbane Water Drive, Manns Road Intersection	West Gosford	Construction	2016	180,000	13,182	62,207
Central Coast Highway Wisemans Ferry Road Intersection	Kariong	Completed	2013	13,000	8270	3584

Project description	Location	Status* (as at 30 June 2013)	Announced completion date	Announced estimated total cost (\$'000)	2012-13 exp (\$'000)	Expenditure in previous years (\$'000)
Central Coast Highway Carlton Road to Matcham Road	Erina Heights	Completed	2012	75,000	9677	70,349
Central Coast Highway Matcham Road to Ocean View Drive	Wamberal	Construction	2013	85,000	24,438	52,367
M1 Pacific Motorway Wyong Road Interchange	Tuggerah	Completed	2013	18,000	8150	2867
Pacific Highway Wyong Road Intersection	Tuggerah	Planning	N/A	N/A	1,742	1552
Pacific Highway, Ourimbah Street Lisarow to Glen Road Ourimbah	Lisarow	Planning	N/a	N/A	3519	11,322
Terrigal Drive Improvements	Erina-Terrigal	Planning and Construction	N/A	N/A	675	7691
Sparks Road Warnervale Town Centre Intersection	Woongarra	Planning and Construction	2015	N/A	1929	Nil
<b>WESTERN</b>						
Kelso, Ashworth Drive to Stockland Drive, widen to four lanes	Kelso	Planning	2016	N/A	6609	4594
Katoomba to Lithgow	Mount Victoria to Katoomba, Hartley	Planning / Construction	N/A	N/A	17,173	36352
<b>SYDNEY</b>						
Alfords Point Road, Brushwood Drive to Georges River	Alfords Point	Planning	N/A	N/A	592	1040
ANZAC Bridge structural upgrades	Pyrmont	Construction	2014	60,000	26,435	31,212
M4 Managed Motorway, Parramatta to Lapstone	Various	Planning	N/A	N/A	5742	3935
Werrington Arterial Stage One, M4 Motorway to Great Western Highway	Claremont Meadows	Planning	N/A	N/A	1242	491
Windsor Bridge over Hawkesbury River replacement	Windsor	Planning	N/A	N/A	7146	5341
Narellan Road, Camden Valley Way to Blaxland Road	Narellan - Campbelltown	Planning	N/A	N/A	2542	905
Old Wallgrove Road, M7 to Erskine Park Link Road	Eastern Creek	Planning	2016	N/A	3705	1729
Bringelly Road, Camden Valley Way to King Street	Bringelly	Planning	N/A	N/A	3960	2916

Project description	Location	Status* (as at 30 June 2013)	Announced completion date	Announced estimated total cost (\$'000)	2012-13 exp (\$'000)	Expenditure in previous years (\$'000)
Camden Valley Way, Bringelly Road to Ingleburn Road	Leppington	Construction	2015	95,000	2794	9134
Camden Valley Way, Ingleburn Road to Raby Road	Leppington	Construction	2015	110,000	17,104	18,920
Camden Valley Way, Raby Road to Oran Park Drive	Harrington Park	Construction	2015	75,000	6270	11,791
Erskine Park Link Road, Old Wallgrove Road to Lenore Lane	Eastern Creek	Construction	2013	43,000	29,400	13,475
Richmond Road, Bells Creek to Townson Road, widen to four lanes	Marsden Park	Construction	2014	46,000	9243	1678
Richmond Road, Townson Road to Grange Ave, widen to four lanes	Marsden Park	Planning	2016	N/A	2206	2135
Schofields Road, Windsor Road to Tallawong Road	Rouse Hill	Construction	2014	65,000	24,526	7155
Schofields Road, Tallawong Road to Veron Road	Schofields	Planning	2017	N/A	Nil	7155
<b>GREAT WESTERN HIGHWAY</b>						
Woodford to Hazelbrook (State and Federal funded)	Woodford, Hazelbrook	Construction	2014	205,000	40,395	118,016
Lawson, Ferguson Avenue to Ridge Street, widen to four lanes	Lawson	Completed	2012	220,000	13,756	203,933
Bullaburra, Ridge St to Genevieve Road, widen to four lanes	Bullaburra	Construction	2015	75,000	7808	11,398
Bullaburra to Wentworth Falls, Genevieve Road to Tableland Road, widen to four lanes	Bullaburra to Wentworth Falls	Construction	2014	85,000	20,634	26,493
Wentworth Falls East, Tableland Road to Station Street, widen to four lanes (State and Federal funded)	Wentworth Falls	Completed	2012	118,000	7852	109,187

Project description	Location	Status* (as at 30 June 2013)	Announced completion date	Announced estimated total cost (\$'000)	2012-13 exp (\$'000)	Expenditure in previous years (\$'000)
<b>PRINCES HIGHWAY</b>						
Gerringong Upgrade	Gerringong	Construction	2015	\$329,000	87,691	43,043
Foxground and Berry Bypass	Berry	Planning	2018	NA	18,334	45,097
Berry to Bomaderry	Berry, Bomaderry	Planning	NA	NA	4507	1591
South Nowra	Nowra	Construction	2014	62,000	27,192	16,161
Victoria Creek realignment	Central Tilba	Completed	2013	32,000	12,154	18,175
Dignams Creek realignment	Dignams Creek	Planning	NA	NA	1466	3925
Bega Bypass	Bega	Construction	2013	55,000	28,746	9521
<b>HUME HIGHWAY</b>						
Holbrook Bypass	Holbrook	Construction	2013	237,000	96,496	107,093
<b>PACIFIC HIGHWAY</b>						
Bulahdelah Upgrade	Bulahdelah	Completed	2013	315,000	85,067	206,144
Hérons Creek to Stills Road	Hérons Creek	Construction	2013	60,000	21,301	24,791
Oxley Highway to Kempsey	Port Macquarie, Kempsey	Planning	NA	NA	38,014	43,137
Oxley Highway to Kundabung	Kundabung, Thrumster	Planning	NA	NA	968	0
Kundabung to Kempsey	Kempsey, Kundabung	Planning	2016	NA	86	0
Kempsey Bypass	Kempsey	Completed	2013	618,000	134,481	480,419
Frederickton to Eungai	Clybucca	Construction	2016	675,000	73,442	16,955
Warrell Creek to Urunga	Nambucca Heads	Planning	NA	NA	13,445	61,617
Warrell Creek to Nambucca Heads	Macksville	Planning	NA	NA	5,136	0
Nambucca Heads to Urunga	Urunga	Planning	2016	780,000	37,837	691
Coffs Harbour Bypass	Coffs Harbour	Planning	NA	NA	1,608	43,940
Coffs Harbour (Sapphire) to Woolgoolga	Woolgoolga	Construction	2014	850,000	219,880	407,645
Woolgoolga to Ballina	Grafton, Maclean	Planning	NA	NA	66,986	130,581
Devils Pulpit Upgrade	Tabbimoble	Construction	2014	80,000	32,104	22,330
Tintenbar to Ewingsdale	Bangalow	Construction	2014	862,000	158,020	170,618

Project description	Location	Status* (as at 30 June 2013)	Announced completion date	Announced estimated total cost (\$'000)	2012-13 exp (\$'000)	Expenditure in previous years (\$'000)
<b>MARITIME</b>						
Commuter Wharf Upgrade Program	Various	Upgrade works on Rose Bay, Neutral Bay, Balmain and Huntleys Point Ferry Wharves completed.	2015	89.5M	15.4 m	29.5 m
Rozelle Bay Precinct Works – Fire Main Replacement	Rozelle Bay	Works commenced in June 2012 and are ongoing.	2013	1.010M	0.672 m	0

## Appendix 4: Driver, vehicle and maritime statistics

Table A4.1 Number of vehicles registered in NSW as at 30 June 2013 by year of manufacture

Year of manufacture	Number of vehicles
1900-1959	9304
1960-1964	7620
1965-1969	15,528
1970-1974	42,396
1975-1979	78,385
1980-1984	117,920
1985-1989	244,447
1990-1994	348,536
1995-1999	800,996
2000	230,218
2001	230,242
2002	256,468
2003	288,858
2004	303,083
2005	318,497
2006	311,675
2007	343,515
2008	338,441
2009	318,721
2010	362,071
2011	350,566
2012	383,436
2013	138,975
<b>Total<sup>(i)</sup></b>	<b>5,839,960</b>

(i) 62 unknown



**Table A4.2 Number of vehicles registered in NSW as at 30 June 2013 by vehicle type**

Vehicle type	Number of vehicles
Passenger Vehicles	2,959,519
Off-road Vehicles	1,075,788
Small Buses	16,654
Buses	15,088
Mobile Homes	7813
Motor cycles	197,671
Light Trucks	576,697
Heavy Trucks	81,175
Prime Movers	23,877
Light Plants	2585
Heavy Plants	6379
Small Trailers	528,337
Trailers	348,265
Other Vehicles	112
<b>Total</b>	<b>5,839,960</b>

**Table A4.3 Number of vehicles registered in NSW as at 30 June 2013 by vehicle usage**

Vehicle usage	Number of vehicles
Private	4,068,238
Pensioner concession	771,312
Primary producer concession	105,529
Business general	825,969
Taxi	6953
Public bus and coach	7481
FIRS	4055
Other vehicle usages	50,423
Total	5,839,960

**Table A4.4 NSW licensed drivers and riders as at 30 June 2013**

By sex	No. of licence holders	% of total
Female	2,460,091	48.6%
Male	2,600,671	51.4%
<b>Total</b>	<b>5,060,762</b>	<b>100%</b>

**Table A4.5 Licence Holders by Age**

Age	No. of licence holders
16-19	283,613
20-24	401,075
25-29	430,358
30-34	467,243
35-39	467,928
40-44	496,813

Age	No. of licence holders
45-49	458,324
50-54	468,962
55-59	416,544
60-64	368,792
65-69	314,708
70-74	212,640
75-79	140,606
80-84	86,951
85+	46,205
<b>Total</b>	<b>5,060,762</b>

**Table A4.6 NSW driver and rider licences on issue as at 30 June 2013**

By licence class	No. of licences	% of total
C	4,505,840	80.5%
LR	89,757	1.6%
MR	128,751	2.3%
HR	201,319	3.6%
HC	108,849	1.9%
MC	22,073	0.4%
R	540,000	9.6%
<b>Total</b>	<b>5,596,589</b>	<b>100%</b>

**Table A4.7 Boat licences, registrations and safety indicators**

Outputs	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
General boat driving licences (not including personal watercraft licences)	419,080	447,253	452,803	447,194	445,436	443,596
Personalised watercraft driving licences	32,616	36,396	38,718	40,247	41,369	42,202
Recreational vessel registrations (not including personal watercraft registrations)	209,767	214,614	218,161	214,705	217,511	218,950
Personalised watercraft registrations	7307	7708	8354	8623	9123	9666
Aquatic licences issued	675	637	655	697	711	722
Environmental assessments for mooring and aquatic licences	2734	2797	2800	2331	3153	2784
Boating fatalities per 100,000 registered vessels (recreational and commercial)	9.3	5.2	9.7	4.3	8.1	11.3
Safety compliance rate: recreational vessels, including personalised watercraft (percentage)	87.1	88.3	89	92.8	90.8	91.0
Safety compliance rate: commercial vessels (percentage)	93.4	91	88.3	91.6	93.9	93.1

## Appendix 5: Research and development

Roads and Maritime has a research and development (R&D) program which identifies and develops innovative solutions to materials, products, equipment, systems and processes to achieve business improvements as well as a range of research projects focusing on road safety.

Specialist Roads and Maritime staff carry out the work, with some projects being conducted in collaboration with universities or outsourced to specialist research groups. Over the last number of years, research has been focused on the performance of roads and bridges to assist planning of long-term maintenance needs and programs with a view to minimise whole of life cycle cost.

In early 2013, Roads and Maritime and the University of Technology Sydney completed the successful commissioning and training of staff for the operation of two (2) Grit Blasting Assistive Devices for blast cleaning of steel on the Sydney Harbour Bridge.

Roads and Maritime also contributes to R&D work funded by Austroads in conjunction with other road agencies to apply new technologies at a national level or assist with improving knowledge of the impact of increasing freight loads on road infrastructure.

Other projects carried out in 2012-13 include the following:

### Pavements

- Study completed on the useable life of stockpiled foamed bitumen materials to improve the performance of road maintenance materials

- Improvements to the methods used to establish the assessment of the suitability of non-complying marginal materials for pavement materials in Western Region
- Final report released documenting monitoring the application of expansion joints as an effective solution to transverse heaving in blended slag pavements in the Hunter Region
- Continued monitoring of the no fines concrete surface trial on the Hume Highway Bypass Project at Tarcutta to assess the viability and durability of the surface
- With the technical support of the Cement Concrete Aggregates Australia a revised acceptance criteria for the use of manufactured sands in concrete pavements
- Fatigue test results on steel fibre concrete pavements has resulted in a new specification criteria which allows more types of steel fibres to be effectively used in the specification
- Publication of a comprehensive guide on technical assessment of concrete pavements subject to differential settlement
- Analysis of how Roads and Maritime maintains its rigid pavements has resulted in a new Roads and Maritime Rigid Pavement Strategy. Preliminary recommendations were integrated with Asset Management Pavement System in August 2012
- Monitored closely international literature on concrete jointing technology and developed two new test methods

for incorporation into the revised Roads and Maritime specification R83

- Researched triggers for intervention in seals, the effect of heavy vehicles on sprayed seal life, and reviewed the effect of extreme hot weather on sprayed seals
- Provided comments and assisted on 14 Austroads projects including: Road Design Part 4B – Roundabouts, Dandenong Accelerated Loading Facility trial report, Laboratory compaction of Stone Mastic Asphalt and High Modulus High Fatigue asphalt.

### Bridges

- Conducted trials using sacrificial cathodic protection systems to assess the success of chloride ingress prevention.
- Trials on Concrete Culverts using passive re-alkalisation as a means to prevent further corrosion
- Refined mixes for generic steel fibre reinforced reactive powder concrete (ultrahigh performance fibre reinforced concrete)
- Development work on the crawling robot focused on environment scanning and adhesion systems to enable the robot to move in a confined space
- Development of seismic design rules for inclusion into the revision of AS5100 Bridge Design Code.

### Geotechnical

- Remote wireless monitoring of critical geotechnical sites continued during the year and new protocols have been established

- Cost and effective design for low strength rock project has commenced with a post graduate from UNSW commencing study
- Successfully completion of the Management of Acid Rock in Earthworks project. This project has established Roads and Maritime as a leader in the acid sulphate rock area
- Completed initial literature study and preparation on Cut Batter Design and Performance.

### Road design engineering

- Ongoing work on longitudinal line marking mobile retroreflectometer analysis
- Continued development of new and innovative paint application systems on linemarking machines to deliver improved performance and durability at the minimised whole-of-life cost
- Commissioning has commenced on an automated double angled spray gun and static bead drop Speedbeader applicator system on an existing Roads and Maritime linemarking truck. The hydraulically run system has been fitted as the right side carriage and is based on proven technology to apply high performance painted longitudinal markings for better road safety and durability.

### Transport planning

- Completed studies on traffic generation and parking demand data for three land use types – high density residential developments and service stations and a desktop review of Major Hospital survey data.

### Materials technology

- Research continued on development of a Light Emitting Diode (LED) in-pavement light
- Evaluation trials of a radar-based vehicle detector were carried out on the M4 motorway, to assess suitability as an alternative to existing in-road loop detectors.

### Transport Shared Services support

Pursuant to Schedule 1 of the *Transport Administration Act 1988*, TfNSW is responsible for the provision of Corporate and Shared Services to public transport agencies

Transport Shared Services is in the first phase of a two stage transformation program. Shared services areas from RailCorp, Roads and Maritime, State Transit Authority and TfNSW are merging to form a single shared services provider for the entire transport cluster. The Transport Shared Service Transition Plan encompasses:

- Establishing an approved Service Catalogue, Service Level Agreements and Pricing Model
- Review and implementation of a contemporary service operating model
- Developing an organisational structure based on functions, in consultation with staff and unions
- Transition from agency specific structures to functional streams for Human Resources Service Delivery, Financial Services, Procurement and Asset Management and Workplace Services

- A program of standardisation, optimisation and business process improvement for the efficient delivery of shared services
- Knowledge transfer and cross-training of staff
- Support for the delivery and implementation of a single Enterprise Resource Planning System for the Transport Cluster.

## Appendix 6: Threatened Species Recovery Plans

In accordance with Section 70(1) of the *NSW Threatened Species Conservation Act 1995*, where Roads and Maritime is identified in a recovery plan as responsible for the implementation of measures included in the plan, Roads and Maritime must report on the actions taken to implement those measures in the Annual Report.

**Table A6.1 Threatened Species Recovery Plans**

Measures	Action taken by Roads and Maritime	Status in 2012-13
<b><i>Acacia pubescens</i> (Downy Wattle) Recovery Plan (February 2003)</b>		
(12.3) Identify existing and potential threats (for example, weed invasion, hybridisation and reducing access to sites) to the population at Beverly Hills/Narwee (adjacent to the M5, North of Windarra Street).	Roads and Maritime staff visited the site and mapped the area of the population in 2000.	No further action required.
(12.3) Develop and implement threat and habitat management programs for the population at Beverly Hills/ Narwee (adjacent to the M5, North of Windarra Street).	The population was included in the relevant roadside corridor management plan.	No action required.
(12.3) Monitor populations on a regular basis to assess the effectiveness of threat and habitat management programs for the population at Beverly Hills/Narwee (adjacent to the M5, North of Windarra Street).	Roads and Maritime conducts regular inspections of the population. The last inspection was in September 2010. No corrective action was required.	There were no inspections in 2012-13.
(12.3.2) Developments and activities are assessed with reference to this recovery plan, environmental assessment guidelines and any future advice from the NPWS <sup>1</sup> regarding the distribution, threats, biology and ecology of <i>A. pubescens</i> .	Developments and activities in the vicinity of <i>A. pubescens</i> are assessed with reference to the recovery plan, environmental assessment guidelines and any advice from the OEH regarding the distribution, threats, biology and ecology of <i>A. pubescens</i> .	All projects with the potential to impact on <i>A. pubescens</i> referred to the recovery plan and environmental assessment guidelines.
(15.3.2) When planning decisions are made which affect populations of <i>A. pubescens</i> , this information will be forwarded to the NPWS <sup>1</sup> . This includes information on decisions that protect habitat, as well as those that lead to reduction of habitat and/or individuals.	OEH is informed of projects that Roads and Maritime determines to proceed where there are impacts to <i>A. pubescens</i> .	OEH was informed of all projects determined by Roads and Maritime that impacted on <i>A. pubescens</i> .

Measures	Action taken by Roads and Maritime	Status in 2012-13
<b>National Recovery Plan for Angus's Onion Orchid <i>Microtis angusii</i> (2010)</b>		
<p>(5.1) Roads and Maritime<sup>2</sup> will ensure that roadworks and road maintenance at the known location at Ingleside, in potential habitat and in any newly discovered sites, will not cause the destruction or degradation of any part of a <i>M. angusii</i> population, its habitat or potential habitat.</p> <p>The Roads and Maritime<sup>2</sup> will achieve this by: (a) assessing and carrying out all activities with reference to the recovery plan and any future advice regarding the distribution and ecology of <i>M. angusii</i>, (b) ensuring that all relevant environmental and site personnel are familiar with the location of known <i>M. angusii</i> and potential habitat.</p>	<p>All activities by Roads and Maritime are carried out with reference to the recovery plan and any advice regarding the distribution, ecology, and potential habitat of <i>M. angusii</i>.</p>	<p>During 2012-13 Roads and Maritime started investigating potential impacts to <i>M. angusii</i> due to a proposed upgrade of Mona Vale Road. Roads and Maritime is liaising with Warringah Council, OEH and the Botanic Gardens to ensure the proposal would avoid or minimise destruction or degradation to the known location at Ingleside, or in potential habitat and/or newly discovered sites identified during investigations.</p>
<p>(6.3) Roads and Maritime will notify DECCW<sup>1</sup> of any new sites and populations of <i>M. angusii</i> located through both targeted survey (for example, for environmental assessment purposes) and other sightings.</p>	<p>Roads and Maritime has located no new sites and/or populations of <i>M. angusii</i> through targeted survey (for example, for environmental assessment purposes) or other sightings.</p>	
<b>Cumberland Plain Threatened Species Recovery Plan (January 2011)</b>		
<p>(1.5) In circumstances where impacts on the threatened biodiversity listed in Table 1 are unavoidable, as part of any consent, approval or license that is issued, ensure that offset measures are undertaken within the priority conservation lands where practicable (Note that offsets for impacts within the Growth Centres will continue to be provided in accordance with the Growth Centres Biodiversity Certification Order.)</p>	<p>Roads and Maritime provides offsets for unavoidable impacts to species listed in the recovery plan. Offsets provided to date have been within the priority conservation lands where practicable.</p>	<p>Two Roads and Maritime projects required offsets in 2012-13. Offsets were undertaken within the priority conservation lands.</p> <p>Roads and Maritime has identified a number of projects in or adjacent to the Growth Centres that will require offsetting in accordance with the Growth Centres Biodiversity Certification Order.</p>

Measures	Action taken by Roads and Maritime	Status in 2012-13
<p>(2.3) State and Australian Government agencies will manage, to best practice standards (as specified in Appendix 2<sup>3</sup>), any lands which are under their ownership or for which they have care control and management, which:</p> <ul style="list-style-type: none"> <li>• contain any of the threatened biodiversity listed in Table 1.</li> <li>• are located within the priority conservation lands or, if located outside these lands, have conservation as a primary management objective.</li> </ul>	<p>Roads and Maritime has identified land under its ownership or control that contains species listed in the recovery plan and/or are located within the priority conservation lands.</p>	<p>Roads and Maritime will review management practices to meet best practice standards.</p>

1 The Office of Environment and Heritage is the current agency responsible for measures that refer to the National Parks and Wildlife Service (NPWS) and the Department of Environment, Climate Change and Water.

2 RTA was dissolved in 2011 and these measures are now the responsibility of Roads and Maritime.

3 Appendix 2 of the Cumberland Plain Threatened Species Recovery Plan.

## Appendix 7: Waste reduction

### Vessel waste recovery

To protect the marine environment from the impact of sewage pollution from vessels and encourage the responsible disposal of vessel waste, Roads and Maritime maintains pump-out facilities at King Street Wharf, and Blackwattle Bay. An additional three pump-out facilities are monitored at Wharf 6 White Bay, Cabarita and Birkenhead Point.

During 2012-13, a total of 11.47 million litres of untreated sewage waste was pumped out from vessels through these facilities. This represented a 5.4 per cent decrease on the previous financial year. Roads and Maritime also funds a mobile vessel pump out facility on Myall Lakes. During the year, 59,000 litres of untreated sewage waste was pumped out through these facilities, which is a decrease of 33.2 per cent per cent on the previous year.

### Reducing our carbon footprint

#### Greenhouse gas emissions

Roads and Maritime annual greenhouse gas emissions are reported to the Office of Environment and Heritage annually. In 2011-12\* the organisations' greenhouse gas emissions increased significantly due to Roads and Maritime assuming responsibility for the electricity used in the M5 East Tunnel and an increase in activity from the merger of the former RTA and NSW Maritime.

Prior to November 2011, electricity consumed by the M5 East was the responsibility of a private tunnel operator and was not included as part of Roads and Maritime's greenhouse gas emissions. Under the new tunnel operator's contract, which commenced in November 2011, Roads and

Maritime commenced paying the electricity bills and the associated greenhouse gas emissions have been included for the first time. Our total Greenhouse Gas Emissions for 2012-13 is shown in Figure 10.

#### Energy efficiency

In 2011-12, Roads and Maritime consumed 832,016 gigajoules of energy, which is 20 per cent more energy than was consumed in the previous year.

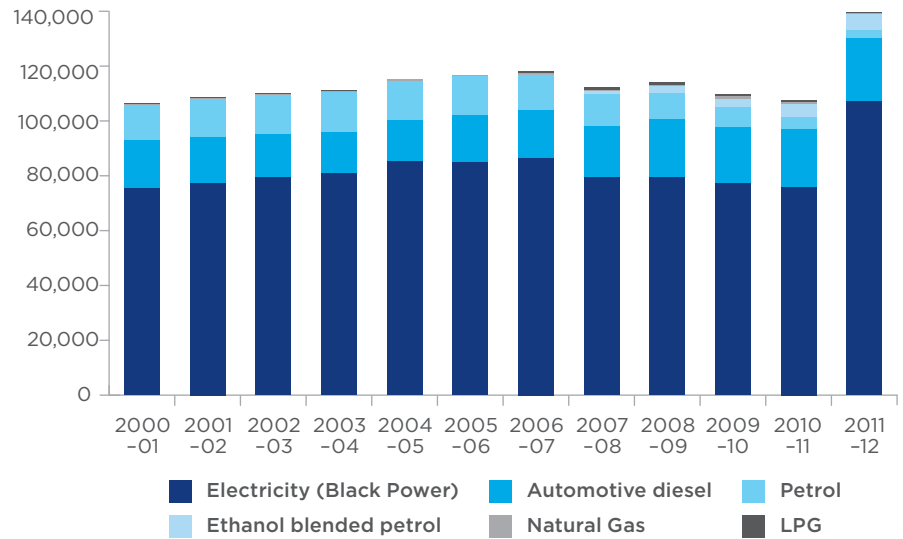
Roads and Maritime used electricity to operate road tunnels, traffic signals, street lights and buildings, and consumes diesel and petrol to operate road machinery and vehicles. Minor amounts of LPG and natural gas are also consumed to heat buildings, as fuel for some light vehicles and to manufacture asphalt. Our energy use profile for 2011-12 is shown in Figure 11.

Roads and Maritime undertakes energy audits of its highest energy consuming buildings and implements energy reduction measures such as installing energy efficient air conditioning and lighting systems to reduce greenhouse gas emissions.

Other measures include the continued upgrade of traffic signals by replacing quartz halogen lamps with LED lighting technology. (see Figure 12).

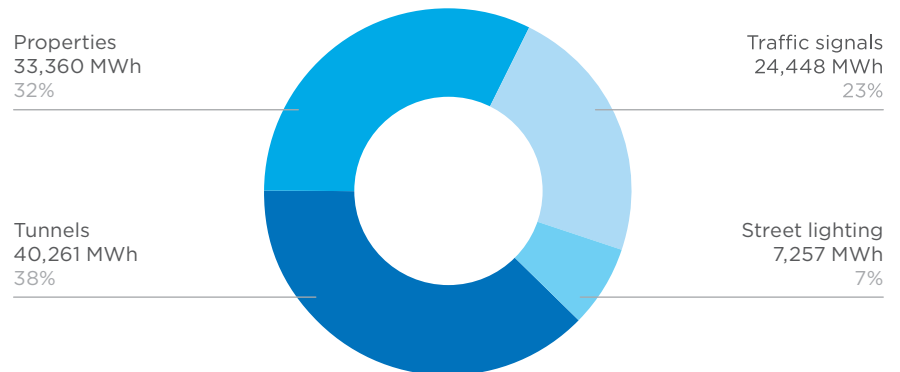
When purchasing light vehicles, Roads and Maritime considers environmental performance along with safety and costs. All light vehicles purchased are required to meet minimum CO2 grams per kilometre levels as specified by NSW Procurement.

**Figure 10. Total greenhouse gas emissions (tonnes of carbon dioxide equivalent)**

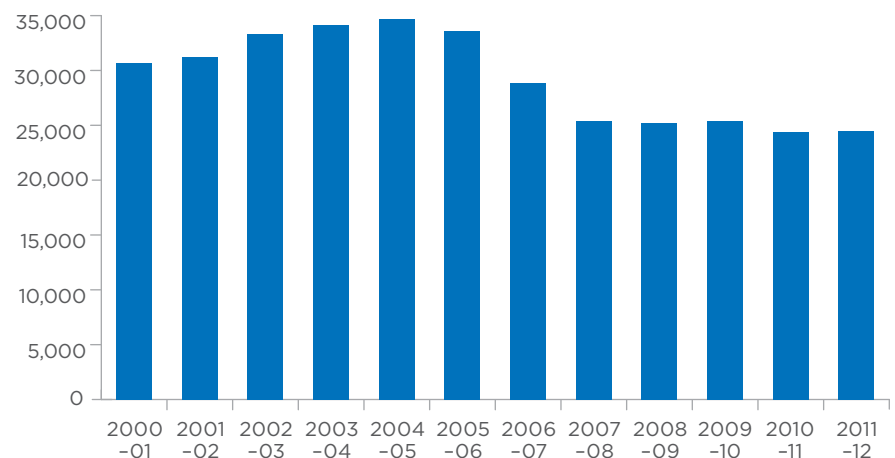


\* The annual data is reported one year in arrears.

**Figure 11. Electricity consumption 2011-2012**



**Figure 12. Electricity traffic signals**



\* The annual data is reported one year in arrears.



## Waste reduction

Roads and Maritime is committed to reducing waste generation and resource consumption.

Significant quantities of construction materials are used to maintain and construct the State's roads.

Roads and Maritime reports every two years to the Office of Environment and Heritage on the progress made in implementing its

Waste Reduction and Purchasing Plan. The most recent progress report covers the 2012–13 financial year.

Construction waste recovery rates have improved since 2010–11. Roads and Maritime is currently exceeding the NSW Government's 2014 waste recovery targets (see Table A7.1 Waste recovery rates).

High rates of recycling can be attributed to the reduced construction costs associated with

re-using materials generated on-site compared to the high costs of transporting and disposing of wastes off-site and purchasing virgin materials. Additionally, over the past three years, Roads and Maritime has negotiated new resource recovery exemptions with the NSW Environment Protection Authority which helps facilitate the beneficial re-use of road construction materials.

**Table A7.1 Waste recovery rates**

Waste type	Roads and Maritime waste recovery rates (2010–11)	Roads and Maritime waste recovery rates (2012–13)	NSW Government waste recovery targets (by 2014)
Vegetation	85%	86%	76%
Concrete	92%	94%	76%
Steel	88%	96%	76%
Asphalt	90%	99%	95%
Virgin Excavated Natural Material	96%	99%	95%

## Oil and pollution response

In March 2013, Roads and Maritime developed a plan to respond to maritime oil and chemical spills

and prepared pollution response contingency plans for the north and south coast.

The contingency plans were submitted to the Regional Emergency Management Committees for endorsement.

Pollution response training was delivered to 63 staff in 2012–13.

## Appendix 8: Environmental planning and assessment

### Environmental planning and assessment

#### The environmental framework

The *Environmental Planning and Assessment Act 1979* establishes the process for environmental impact assessment and approval. The *Environmental Impact Assessment Guidelines* provide a framework to ensure that Roads and Maritime

environmental assessments are of high quality and meet community expectations.

#### Managing environmental requirements for projects of State significance

During the reporting period, one environmental assessment under part 3A and two environmental impact statements under part 5.1 of the *Environmental Planning and Assessment Act 1979* were prepared

and submitted to the Department of Planning and Infrastructure. These were subsequently placed on public exhibition by the Department. These projects included:

- Foxground and Berry Bypass project (part 3A)
- Windsor Bridge replacement project (part 5.1)
- Woolgoolga to Ballina Pacific Highway upgrade project (part 5.1).

Following public exhibition Roads and Maritime prepared a response to submissions for the Foxground and Berry Bypass project and submitted the response to the Department of Planning and Infrastructure. Roads and Maritime also prepared and submitted a response to submissions and preferred infrastructure report for the Windsor Bridge replacement project. Roads and Maritime began preparation of a response to submissions and preferred infrastructure report for the Woolgoolga to Ballina Pacific Highway upgrade project.

A modification application to the approved part 3A Albury Wodonga National Highway project was lodged and a modification for the M2 upgrade project (Lane Cove Road on-ramp) was placed on public exhibition and approved.

A procedure with supporting templates and guidance notes dealing with State significant

infrastructure under Part 5.1 of the *Environmental Planning and Assessment Act 1979* has been developed.

### **Managing Part 5 reviews of environmental factors**

Part 5 of the *Environmental Planning and Assessment Act 1979* applies to activities that do not require development consent under Part 4 or approval under Part 5.1 (or under the former Part 3A). Part 5 applies to the majority of Roads and Maritime projects. For these projects, Roads and Maritime is the proponent and prepares a Review of Environmental Factors report prior to determining whether or not the project should proceed.

The report examines the potential environmental impacts of activities, assesses whether or not the potential impacts would be significant, and identifies measures to avoid, minimise, mitigate and in some cases, offset impacts. As

part of the Environmental Impact Assessment Guidelines, Roads and Maritime has procedures with supporting templates and guidance notes to ensure quality assessment of works carried out under Part 5.

Roads and Maritime exhibited reviews for environmental factors for community input for a number of projects during the reporting period. Some of those placed on public exhibition included:

- Forty Bends upgrade
- Alfords Point Road upgrade
- Campbelltown Road upgrade
- Old Wallgrove Road upgrade
- Narellan Road upgrade
- Werrington Arterial Road – Stage 1.

## **Appendix 9: Heritage**

### **Heritage and Conservation Register**

Roads and Maritime is continuing to manage its Section 170 Heritage and Conservation Register, in accordance with S170 of the *Heritage Act 1977* (NSW).

The register documents state and locally significant heritage assets and currently lists 319 items including bridges, buildings, memorials and movable heritage items, among others. The 84 individual heritage assets managed by the former NSW Maritime were incorporated with the roads-related heritage into a revised Roads and Maritime Heritage Register.

In November 2012, Roads and Maritime began to catalogue, tag and re-house the significant movable heritage items associated with cash tolling on the Sydney Harbour Bridge, which ceased with the introduction of fully electronic tolling. Around 100 items and collections of items were catalogued and tagged, including 'toll paid' indicators, toll collectors' bags, uniforms and caps, cash boxes, toll signs and automatic coin counting machines. Also included is a large cash register dating from the 1960s with keys and mechanisms specifically adapted for the collection of tolls on the bridge. These items are now included within

the Roads and Maritime Movable Heritage collection, recorded in the S170 Register.

### **Aboriginal cultural heritage consultation**

Aboriginal cultural heritage impacts on a range of projects from maintenance works to highway upgrades. The Roads and Maritime *Procedure for Aboriginal Cultural Heritage Consultation and Investigation* ensures that Aboriginal cultural heritage is assessed and managed in a responsible and appropriate manner with active engagement from the Aboriginal community.

### Managing Aboriginal cultural heritage on projects

Roads and Maritime seeks to avoid or minimise its impact on Aboriginal cultural heritage and ensures impacts are managed in accordance with relevant legislation.

For many projects being assessed under the *Planning and Assessment Act 1979*, Roads and Maritime is required to seek an Aboriginal Heritage Impact Permit to allow for impacts on Aboriginal objects and places.

Permits were sought for the following projects:

- Entrance Bridge Catholic Protection – Hunter Region
- Nelson Bay Road upgrade (Bobs Farm to Anna Bay) – Hunter Region
- Pacific Highway (Woolgoolga to Ballina) – Northern Region

- Princes Highway (Foxground and Berry Bypass) – Southern Region
- Princes Highway upgrade (Gerringong) – Southern Region
- Schofields Road upgrade (Stage 2) – Sydney Region.

Variations to existing permits were also sought for:

- Dignams Creek upgrade – Southern Region
- Princes Highway (Foxground and Berry Bypass) – Southern Region
- Princes Highway upgrade (Gerringong) – Southern Region
- Nelson Bay Road (Bobs Farm to Anna Bay) – Hunter Region
- New Thornton Bridge – Hunter Region.

### Roads and Maritime Heritage Committee

The Heritage Committee meets quarterly to discuss issues relating to the management of heritage assets and policy development for heritage conservation. The Committee includes representatives from:

- Engineers Australia
- Heritage Branch, Office of Environment and Heritage
- The National Trust of Australia (NSW)
- The Royal Australian Historical Society.

In its 33 years, the Committee has provided specialist guidance on the value of heritage resource for the people of NSW. The meetings also present projects with significant heritage issues and provide an opportunity for stakeholders to raise issues.

## Appendix 10: Biodiversity projects

**Table A10.1 Biodiversity projects 2012–13**

Activity	Purpose	Progress
Biodiversity performance reviews	Identify key issues for the future development of policy, guidelines and training and as a method of promoting ways to minimise impacts on biodiversity	Ten biodiversity performance Reviews have been undertaken since 2010. A Biodiversity Performance Review was undertaken at South Nowra in May 2013. It found biodiversity was being managed in accordance with guidelines.
Contribution to the NSW Wildlife Council	Management of wildlife on roads	In 2012–13, Roads and Maritime provided \$25,000 to the NSW Wildlife Council which coordinates wildlife carer groups and advises carers on wildlife management policy.

Activity	Purpose	Progress
Study the effectiveness of fauna crossing structures at Bonville (Pacific Highway) by examining genetic variation in a Koala population	Minimise impacts on biodiversity	<p>Roads and Maritime supported a research project into studying the genetic variation of a Koala population at Bonville, NSW where a recent highway upgrade passes through a Koala population.</p> <p>The results showed that the Koalas in this area have relative high levels of genetic diversity and low levels of inbreeding.</p> <p>The study recommended that the genetic status of the population be monitored to ensure genetic diversity remains stable in the future.</p>
Biodiversity offsets	Offsetting for unavoidable biodiversity impacts	<p>A Biodiversity Offset Register was developed to keep a record of all Roads and Maritime offset properties. Maps of offset properties were also developed and will be made available on the Roads and Maritime website and intranet.</p> <p>Roads and Maritime continued to implement Biodiversity Offset Strategies for a range of projects including those associated with the Pacific Highway Upgrade and began developing a Biodiversity Offset Strategy for unavoidable biodiversity impacts within the North West and South West growth centres.</p>

## Appendix 11: Funds granted to non-government community organisations

Table A11.1 Funds granted to non-government community organisations 1 July 2012 – 30 June 2013

Division	Grant recipient	Grant	Program area	Project description	Target audience
Maritime	Balmain Sailing Club	\$150,000	Better Boating Program	Balmain Sailing Club Pontoon Facility and Access Upgrade, Balmain	Recreational boating community
Maritime	Coomba Aquatic Club Inc.	\$50,250	Better Boating Program	Coomba Aquatic Gardens New Pontoon, Wallis Lake	Recreational boating community
Maritime	Sunset Strip Progress Association	\$15,555	Better Boating Program	Lake Menindee Boat Ramp Upgrade, Sunset Strip	Recreational boating community

Division	Grant recipient	Grant	Program area	Project description	Target audience
Maritime	Wentworth Angling Club Inc.	\$33,761	Better Boating Program	Fort Courage Boat Ramp Upgrade & New pontoons, Wentworth (Additional Funding)	Recreational boating community
<b>Total</b>		<b>\$249,566</b>			

## Appendix 12: Access to government information

### Program for the release of government information

Roads and Maritime releases a significant amount of information to members of the public and publishes brochures, information sheets and technical documentation about its various functions, including road and bridge engineering, road safety, environment protection and asset management.

Roads and Maritime is constantly preparing and reviewing information which it makes available to the public through these and other means. Details about the kinds of information held by Roads and Maritime, is contained within the Roads and Maritime Information Guide, updated annually.

The TfNSW Corporate and Shared Services Reform Program recently completed the redevelopment of the Information and Privacy service across the Transport Cluster. The new operating model has been designed to promote consistency in the way that the agencies in the transport cluster comply with the requirements of the Government Information (Public Access) Act (*GIPA Act*), including the identification of information for

proactive release. The development of the new model involved an analysis of the current agency programs for proactive release and the ways that decisions are made about the release of information.

As a result of this review, general categories of information were identified for possible release across all of the agencies. The new information and privacy service across the Transport Cluster is targeted at finding and creating opportunities to identify categories of information which are held by the transport cluster which may be suitable for proactive release and promoting business practices which lead to the ongoing identification of such information.

As part of its program for proactive release of information, Roads and Maritime makes the following information available on its website:

- The number and location of speed cameras
- Travel speeds in Sydney Metropolitan area
- Roads and Maritime sponsorships
- Safe-T Cam
- Safe-T-Cam offences - updated quarterly

- Heavy vehicle checking stations
- Major Projects - State Budget Paper
- Sydney Harbour Bridge upgrade
- Timber Bridge Partnership
- Fatal crash statistics - updated daily (preliminary)
- Crash statistics - monthly bulletin (preliminary)
- Traffic volume data
- Number of provisional licences cancelled and suspended
- Total licences cancelled and suspended
- Number of people who passed the Driver Knowledge Test
- Number of licence holders with 10 or more demerit points
- Number of people issued with penalty notices (State Debt Recovery Office website)
- Customer satisfaction survey results
- Registry waiting times
- Driving test waiting times.
-

## Access applications

In 2012-13, Roads and Maritime received a total of 2984 access applications (including withdrawn applications but not invalid applications). At the end of the reporting year, a total of 284 access applications remained unfinished. An additional 190 applications, which were open at the beginning of the reporting period, were also completed.

## Conclusive presumption against disclosure

Of the access applications dealt with under the *GIPA Act* during the reporting period, four applications resulted in access being refused because there was a conclusive presumption of overriding public interest against disclosure of the information. Documents within the terms of these applications fell within the categories of legal professional privilege and contempt.

## Statistical information

Below is the statistical information as specified in Schedule 2 of the *Government Information (Public Access) Regulation 2009* for the reporting period for the applications which were complete within this period.

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
<b>Table A12.1 Number of applications by type of applicant and outcome*</b>								
Media	16	4	1	1	1	0	0	4
Members of Parliament	6	2	0	1	0	0	0	1
Private sector business	1242	513	93	78	4	0	0	27
Not-for-profit organisations or community groups	6	0	63	35	0	0	0	5
Members of the public (application by legal representative)	109	12	34	25	6	8	0	10
Members of the public (other)	209	34	74	52	2	2	0	7

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

<b>Table A12.2 Number of applications by type of application and outcome</b>								
Personal information applications*	81	22	13	4	0	0	0	1
Access applications (other than personal information applications)	1507	542	252	188	13	10	0	53

**Table A12.2 Number of applications by type of application and outcome (continued)**

Access applications that are partly personal information applications and partly other	0	1	0	0	0	0	0	0
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\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

**Table A12.3 Invalid applications**

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	182
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	182
Invalid applications that subsequently became valid applications	86

**Table A12.4 Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act**

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	4
Legal professional privilege	4
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

\* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

**Table A12.5 Other public interest considerations against disclosure: matters listed in table to section 14 of Act**

	Number of occasions when application not successful
Responsible and effective government	5
Law enforcement and security	1
Individual rights, judicial processes and natural justice	821
Business interests of agencies and other persons	14
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

<b>Table A12.6 Timeliness</b>	
	<b>Number of applications</b>
Decided within the statutory timeframe (20 days plus any extensions)	2585
Decided after 35 days (by agreement with applicant)	61
Not decided within time (deemed refusal)	112
<b>Total</b>	<b>2758</b>

<b>Table A12.7 Number of applications reviewed under Part 5 of the Act (by type of review and outcome)</b>			
	<b>Decision varied</b>	<b>Decision upheld</b>	<b>Total</b>
Internal review	1	3	4
Review by Information Commissioner*	0	4	4
Internal review following recommendation under section 93 of Act	0	0	0
Review by Administrative Decisions Tribunal	0	1	1
<b>Total</b>	<b>1</b>	<b>8</b>	<b>9</b>

\* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

<b>Table A12.8 Applications for review under Part 5 of the Act (by type of applicant)</b>	
	<b>Number of applications for review</b>
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

## Appendix 13: Senior Executive Service performance statements

**Table A13.1 SES number 2011-12 to 2012-13**

<b>SES level</b>	<b>2011-12</b>	<b>2012-13</b>
Chief Executive under S.11A*	1	1
Level 6	4	4
Level 5	2	1
Level 4	11	13
Level 3	17	11
Level 2	2	2
Level 1	0	0
<b>Total</b>	<b>37</b>	<b>32</b>

The number of SES positions occupied by women in 2012-13 was 10. The number of SES positions occupied by women in 2011-12 was six.



## Individual statements

Name	Peter Duncan	
Position	Chief Executive, Roads and Maritime Services	
Level	8	
Period	1 July 2012 - 30 June 2013	
Total remuneration package	\$519,200	

### Significant achievements in 2012-13

- Developed a reform program to define a new operating model focused around core accountabilities of building infrastructure, managing journeys, maintaining assets, and the enabling functions to support these core responsibilities
- Met with nearly 1500 staff across NSW to share the agency's vision, purpose, Strategy and Delivery Plan, answer staff questions and outline the priorities of Roads and Maritime
- Ensured the effective management of the \$3 billion capital program and the \$2 billion operating expenditure
- Achieved the Roads and Maritime annual savings target of \$241.7 million. Delivered revenue in excess of target, and operated within the labour cap set by government. Delivered \$16 million of maintenance efficiency savings
- Supported staff in delivering customer focused solutions through the Key Behaviours Skills Training, as outlined in the Customer Charter
- Led the process toward establishing Sydney Maintenance Contestability Contracts to identify the preferred providers for procurement and delivery of road asset maintenance and upgrades in Sydney
- Oversaw the delivery of a minimum four lane divided highway between Sydney and Melbourne with the opening of the Holbrook Bypass on the Hume Highway
- Chaired the Sydney Motorways Project Steering Committee, which provides oversight and strategic direction to the WestConnex project, and established the WestConnex project office to develop the business case submitted to government for consideration
- Led the delivery of significant road network infrastructure, such as the opening of the Kempsey Bypass, upgrading the Dunmore Bridge and announced the preferred location of the second Clarence River crossing in Grafton
- Oversaw the management of the Wharf Maintenance Program delivering upgrades to Balmain East Darling Street Wharf, McMahons Point Henry Lawson Avenue Wharf, Mosman Bay Avenue Road Wharf
- Oversaw significant work on the Hunter Expressway, on track for completion by end 2013
- Championed Work Health and Safety accountability of all staff and supported the drafting of a new Roads and Maritime Work Health and Safety Strategic Plan
- Expanded the available travel time information services to customers through a trip planning page on the Roads and Maritime webpage and new live-traffic information services
- Integrated the operations of 29 maritime customer service centres with motor registries to deliver more convenient service delivery for customers
- Supported customer service delivery through working with Service NSW in developing new Service Centres, delivering face-to-face services for Roads and Maritime customers
- Supported public transport by delivering bus lanes, addressing pinch points and delivering the Public Transport Information Priority System Program
- Supported road safety activities through the delivery of Blackspot treatments, installation of 91 red light speed cameras, 21 new point-to-point cameras and new school zone flashing lights at 580 locations
- Led Roads and Maritime towards delivery of its goals and targets in NSW 2021 (the State Plan) and the Long Term Transport Masterplan
- Supported the move towards national harmonisation through the National Heavy Vehicle Regulator and National Maritime Safety Regulator
- Oversaw the allocation of the Better Boating Program to support local recreational boating infrastructure.

Name	Peter Wells
Position	Director Customer and Compliance
Level	6
Period	1 July 2012 – 30 June 2013
Total remuneration package	\$301,501

### Significant achievements in 2012-13

- Led the Customer and Compliance Division to support NSW 2021: *A plan for making NSW number one* and the Roads and Maritime 2012-13 Corporate Delivery Plan
- Worked with staff to uphold the Division's commitment to Roads and Maritime values of collaboration, solutions, integrity, safety and customer focus
- Oversaw the commencement of the roll out of the new Roads and Maritime operating model within Customer and Compliance Division to align the business along functional lines
- Represented Roads and Maritime on a range of Executive committees and as a key member of the Service NSW (Whole of Government) Transformation Committee
- Worked closely with Service NSW to facilitate the rollout of the one-stop-shop Service NSW outlets
- Continued the management of the camera enforcement network, which at June 2013 included the operation of red-light speed cameras at 108 intersections and 21 lengths of point-to-point speed cameras with four lengths under construction
- Achieved 97 per cent of customers rating the overall quality of service as 'good' or 'very good' in the annual customer satisfaction survey of motor registries. This is the highest recorded result over the 15 years the survey has been conducted in its current form
- Increased the percentage of online transactions by 7.6 per cent in 2012-13 compared with 2011-12
- Delivered, jointly with NSW Police, a large drop in heavy vehicle speeding in 2012, seeing 79 per cent less speeding (greater than 105 km/h) by trucks and buses over 12 tonnes
- Completed the National pilot of Electronic Work Diaries for heavy vehicles, with the National Heavy Vehicle Regulator and National Transport Commission agreeing to progress its adoption
- Removed the requirement to issue and display registration labels on for light vehicles (including motorcycles and trailers) on 1 January 2013 to simplify the registration process and reduce costs for the community, businesses and the NSW Government
- Introduced free NSW Photo Cards to eligible NSW Seniors Card Holders and Carer Allowance recipients to ease the cost of living on the state's seniors and carers
- Fostered relationships with key partners, including allowing NSW Police to access Safe-T-Cam sightings from Roads and Maritime systems, working with the National Heavy Vehicle Regulator, and working with Charles Sturt University to formally recognise Roads and Maritime training as Certificate IV.

Name	Greg Evans
Position	Acting Director Asset Maintenance
Level	6
Period	11 June 2013 – 30 June 2013
Total remuneration package	\$292,451 pro rata

\* Acted in Director, Asset Maintenance role.

### Significant achievements in 2012-13

- Delivered the program of works for 2012-2013 to address the impacts of previous natural disasters throughout NSW in an amount of \$243.3 million
- Completed the upgrading of Dunmore Bridge under the 'Bridges for the Bush' program - cost of \$15 million
- Intersection Upgrade works on the Newcastle Link Road, MR82 - cost of \$7.7 million
- Replacement of the Wymah Ferry - cost of \$1.4 million
- Delivered the 'workers on foot' safety program to improve the safety of Roads and Maritime workers and contractors
- Supplied and installed VMS signs on M4 - cost of \$4.35 million
- Installed 545 flashing lights units at 283 school zones - cost of \$5.6 million
- Built three new overtaking lanes on the Newell Highway north of Narrabri - cost of \$3.1 million
- Upgraded roads in the Bathurst area - cost of \$565,000
- Upgraded Macquarie Road between the Great Western Highway and Hawkesbury Road, Springwood (Western Sydney) - cost of \$610,000
- Delivered the 2012-13 Pavement Rebuilding Program - cost of \$168.4 million
- Completed the rehabilitation of Farlows Flat on the Pacific Highway north of Grafton using an innovative foamed bitumen process - cost of \$4 million
- Exceeded the target for improved road maintenance delivery practices to achieve a \$10 million efficiency savings target
- Completed the upgrade of the intersection of Wisemans Ferry Road and the Central Coast Highway - project cost of \$13 million
- Completed Tallimba Road and Newell Highway upgrade works near West Wyalong - project cost of \$4.92 million
- Intersection Upgrade works at Figtree. Cost \$5.4 million
- Completed Bus Lane improvement project at Church Street, Parramatta - cost of \$10 million.

Name	Geoff Fogarty
Position	Director Infrastructure Development
Level	6
Period	1 July 2012 – 30 June 2013
Total remuneration package	\$310,551

### Significant achievements in 2012-13

Delivered Program of works of \$2.2 billion for the 2012-13 financial year. Management of infrastructure development works with delivery of several key projects and milestones, including:

- Pacific Highway Upgrade Program:

- Kempsey Bypass opened to traffic in March 2013, ahead of schedule
- Bulahdelah Upgrade opened to traffic in June 2013
- Coffs Harbour (Sapphire) to Woolgoolga - traffic diverted to service road, Emerald Beach to Cunninghams Creek in May 2013
- Commencement of major construction on Tintenbar to Ewingsdale in September 2012
- Frederickton to Eungai contract for construction awarded in December 2012
- Nambucca Heads to Urunga contract for construction awarded in June 2013

- Woolgoolga to Ballina Environmental Impact Statement displayed for community comment in December 2012.
- M2 Upgrade – Windsor Road Ramps opened to traffic in July 2012 and Windsor Road to Lane Cove Road – section between Pennant Hills Road and Windsor Road opened in April 2013.
- M5 West Widening, King Georges Road to Camden Valley Way – commencement of major construction in August 2012.
- Great Western Highway:
  - Lawson upgrade opened to traffic in November 2012.
  - Wentworth Falls East opened to traffic in August 2012
  - Woodford to Hazelbrook stage opened to traffic in January 2013
  - Bullaburra to Wentworth Falls traffic switch in February 2013
  - Commencement of major construction on Bullaburra upgrade in February 2013
  - Environmental impact assessment of Forty Bends upgrade determined in March 2013
- Princes Highway:
  - Victoria Creek realignment opened to traffic ahead of schedule in January 2013
  - Bega Bypass – High Street bridge was completed in April 2013
  - South Nowra duplication traffic switch in June 2013
- Central Coast Highway, Carlton Road to Matcham Road opened to traffic in November 2012
- Pacific Motorway / Wyong Road interchange upgrade opened to traffic in February 2013
- Thornton Railway Bridge opened to traffic in October 2012
- Hunter Expressway:
  - Excellent progress in the year with substantial paving, bridge and viaduct works completed in 2012-13. Project on track for opening by the end of 2013
- Sydney Growth Centres – commencement of major construction on:
  - Camden Valley Way, Ingleburn Road to Raby Road in September 2012
  - Camden Valley Way, Raby Road to Oran Park Drive in March 2013
  - Richmond Road, Bells Creek to Townson Road in February 2013
  - Schofields Road, Windsor Road to Tallawong Road in September 2012
- Hume Highway:
  - Holbrook Bypass – completion of major works to ensure opening to traffic in August 2013
- Environmental impact assessment determination achieved for eleven major projects across Sydney, the Central Coast, Hunter, Princes Highway and Great Western Highway
- Preferred route confirmed for Pacific Highway, Narara to Lisarow and Wyong Town Centre, on the Central Coast and the second crossing of the Clarence River at Grafton
- Total of 100 properties with a management value of \$22.4 million transferred to Property Sales and Leasing Section, and acquisitions for projects achieved to suit project progress
- Improved procurement process to encourage and increase tenderer involvement through industry briefings, workshops, positive guidance sessions and Early Contractor Involvement form of contract on selected projects thereby reducing tenderer costs and improving quality of bids for Roads and Maritime
- All major projects designed and delivered in accordance with Roads and Maritime urban design policy and procedures
- Several key achievements in environmental management including endorsement from the Heritage Council for the Roads and Maritime Timber Truss Bridge Strategy to upgrade and replace heritage bridges for freight transport and community accessibility
- Infrastructure Development Division secured several awards in the period including:
  - Ballina Bypass Alliance won an award at the Alliancing Association of Australia's (AAA's) Excellence Awards in October
  - Kempsey Bypass Alliance was recognised for its work on the Pacific Highway upgrade. The project won the 2013 United Nations Association of Australia World Environment Day Awards, the Engineering Excellence award and a Civil Contractors Federation (CCF) Earth Award.

Name	Michael Wright
Position	Acting Director Maritime
Level	4
Period	18 March 2013 – 30 June 2013
Total remuneration package	\$243,001 pro rata

\* Acted in Director, Maritime role.

### Significant achievements in 2012–13

- Completed Roads and Maritime customer service integration to consolidate registries and former maritime service centres
  - Contributed to the on-water cross jurisdictional compliance review, announcement of key reforms and establishment of the Marine Compliance Taskforce
  - Completed major wharf upgrades at Neutral Bay, Rose Bay, Balmain (Thames Street) and Huntleys Point
  - Completed preparations for the implementation of the National System for Domestic Commercial Vessel Safety on 1 July 2013
  - Delivered year one initiatives under the Safe Boating Education and Communications Strategy
- 2012–15, including seven safety campaigns across the 2012–13 boating season
- Allocated \$4.93 million of the available \$5 million in Better Boating Program grants for 2012–13
  - Established tenure arrangements between Roads and Maritime and Sydney Ports, and Port Kembla related to port refinancing
  - Finalised the Agreement for Lease for Berrys Bay maritime precinct development
  - Completed roll out of deeds of variation to implement the Independent Pricing and Regulatory Tribunal Private Waterfront Occupations Determination
- Enhanced the Maritime Division's capability to respond to marine pollution incidents through preparation of contingency plans and including training for 99 employees
  - Implemented the 2012 Maritime Division Realignment
  - Worked with the Department of Planning and Infrastructure to progress rezoning of Roads and Maritime land at Wentworth Port for residential, commercial, community and maritime purposes.

Name	Jim Peachman
Position	Acting Director Journey Management
Level	6
Period	26 February 2013 – June 2013
Total remuneration package	\$292,451 pro rata

\* Acted in Director Journey Management role.

### Significant achievements in 2012–13

- Championed the development of the Journey Management Division structure to align with the new Roads and Maritime operating model
  - Led a program of work to improve access and reduce congestion on the NSW road network
- Continued to deliver the Pinch Point Program to improve traffic flow and congestion. The following projects have been delivered in the 2012–13 financial year:
    - Hume Highway and Campbelltown Road (Casula) intersection improvements
- Parramatta Road, Concord Variable Message Sign
  - Parramatta Road and Frederick Street, extension of right turn bay
  - Cumberland and Hume Highways, Liverpool localised road widening of Cumberland

Highway to extend the left turn slip lane and to provide three right turn lanes

- Hume Highway and Liverpool Street, widening the Hume Highway to provide right turn bay into Liverpool Street
  - Hume Highway and The Horsley Drive, improvements to the left turn lane to allow safer turning of heavy vehicles
  - Old Windsor and Powers Roads, widening of Powers Road to provide additional dedicated left turn lane
  - Parramatta and Concord Roads, extended eastbound right turn bay into Parramatta Road
  - F3 Motorway and Pacific Highway, widening of the southbound exit ramp to provide triple left turn into Pacific Highway
  - Princes Highway, Forest Road and Wickham Street, tidal flow
  - Cumberland Highway, widening of the southbound carriageway between Great Western Highway and M4 Motorway to provide increased capacity in Cumberland Highway at the M4 Motorway
  - Hume Highway and Hoxton Park Road, Liverpool extension of right turn bay into Hoxton Park Road
  - Pennant Hills Road and Cardinal Avenue, commenced extension of southbound right turn bay from Pennant Hills Road into Cardinal Avenue
- Oversaw rollout of Public Transport Information and Priority System (PTIPS) to all private bus operators. PTIPS is now installed on 4880 buses, giving them priority at 1470 traffic

lights when they are running late, to improve punctuality and schedule adherence

- Oversaw delivery of \$17.5 million bus priority program improvements on the Sydney road network including:
  - Pittwater Road bus lane maintenance
  - Pittwater Road and Warriewood Road, Warriewood intersection improvements
  - Epping Road and Balaclava Road, Marsfield intersection improvements
  - Balaclava Road, Agincourt Road to Epping Road, Marsfield bus lane
  - Church Street, By Street to Pennant Hills Road, North Parramatta bus lane
  - Windsor Road, Hammers Road to Thomas Street, Northmead Northbound bus lane and bus bay
  - Victoria Road, Marsden Road to Moira Avenue, West Ryde eastbound bus lane
  - Victoria Road, westbound, Station Street to Riverview Street, West Ryde westbound PM bus lane
  - Bullecourt Avenue, Bankstown, Mid-block pedestrian crossing
- Led a program of work to improve NSW road safety performance:
  - In 2012-13 flashing lights were installed at 280 school zone sites
  - Continued to deliver against the Black Spot Program:
    - Completed 90 Federal Black Spot Projects
    - Completed 68 State funded Road Safety Projects
  - Completed road safety improvements to Picton Road. The total cost of improvements is \$53 million. Improvements

include significant realignment work, a safety barrier including 14km of central median to address a history of head on crashes, wider clear zones and shoulders to improve sight distance and forgiveness of the road environment

- Expanded the Travel Time Information Service to include:
  - Sydney - Newcastle Freeway (M1)
  - Westlink M7
  - Western Motorway (M4).

Name	Paul Hesford
Position	Director, Corporate
Level	6
Period	1 July 2012 – 30 June 2013
Total remuneration package	\$319,600

### Significant achievements in 2012-13

- Participated as a member of the Executive Reform Committee to develop the new operating model for OneRMS
- Developed and finalised the functional model and divisional design for the newly formed Corporate Division as part of OneRMS
- Sponsored the delivery of the Customer Focus Program across Roads and Maritime through the delivery of the Key Behaviours program to 2850 staff
- Worked in partnership with TfNSW to deliver and support the TfNSW Corporate and Shared Services Reform, through the recruitment of positions, implementation of delegations and the operating model
- In line with TfNSW Corporate Services Reforms, participated as a member of the Transport ERP Steering Committee to develop the whole of cluster ERP strategy
- Established the Roads and Maritime non-infrastructure project management office and the development of the non-infrastructure portfolio
- Established the Roads and Maritime Chief Procurement Office and commenced the accreditation with Finance and Services
- Sponsored the review of the accounting for infrastructure and property accounting to ensure compliance with accounting standards
- Coordinated the finalisation of 17 'roadmaps' to drive savings and efficiency targets, in partnership with the Roads and Maritime Executive, TfNSW and the Fiscal and Effectiveness Office within the NSW Treasury
- Ensured Roads and Maritime operated within budget and delivered on its savings targets for 2012-13
- Directed the 2012-13 Budget negotiations with TfNSW and NSW Treasury
- Implemented NSW Treasury-mandated early hard close arrangements including Internal Control and Accounting Systems Certification
- Represented Roads and Maritime at the Finance Management Committee chaired by TfNSW which provides governance over the transport budget
- Sponsored the delivery of Human Resource services to the newly formed Roads and Maritime through the new HR operating model
- Implemented the review of WHS services for the newly formed Roads and Maritime, including a refocus of priorities
- Oversaw the development of a Roads and Maritime five-year strategy for WHS which has been consulted with staff and 2,500 industry members
- Sponsored the finalisation of the remaining two of the seven WHS High Risk Working Parties
- Sponsored the delivery of IM&IT services for the newly formed Roads and Maritime through the new IT operating model
- Supported TfNSW in the development of the Transport Cluster Information and Communications Technology (ICT) Strategy
- Continued to chair the ICT Executive Committee which provided governance and leadership over the Roads and Maritime ICT
- Continued to support the Review and Advisory Panel to work with the ICT Executive Committee to prioritise the ICT requests
- Sponsored the implementation of Objective, the Electronic Document Management System with the roll out and training to 5,500 staff
- Provided leadership in the effective commercial management and development of the RMS property portfolio, generating \$75.2 million from rental income and sales of surplus property
- Expanded the outdoor advertising portfolio to 70 outdoor advertising sites, generating \$21 million of revenue.



Name	Neil Dickson
Position	Director, Reform and Transformation
Level	5
Period	November 2012 – 30 June 2013
Total remuneration package	\$272,976 pro rata

### Significant achievements 2012-13

- Participated as a member of the Executive Reform Committee to develop the new operating model for OneRMS
- Developed the 'case for change' presentations for use with Ministers and the TfNSW Director General
- Built relationships and partnerships within the transport cluster and with external parties to facilitate the provision of advice and the exchange of information regarding the reform program
- Supported the development of the large scale change program impacting all areas of Roads and Maritime and leading to improved service delivery
- Engaged with external consultancies and advisers to assist with Roads and Maritime's development of the new operating model
- Worked within Roads and Maritime to obtain support for detailed design of the new model in each Division
- Supported the development of strategies and initiatives and led the overall change program
- Sponsored reform projects to improve service delivery within Roads and Maritime in line with the reform agenda
- Worked to develop savings roadmaps and change plans across business units
- Guided the allocation, reallocation and development of resources and plans to prepare for current and future needs and act flexibly to achieve the best possible outcomes
- Encouraged a customer-centric ethos throughout the organisation to ensure continuous connection with customer, community and business goals and priorities
- Supported the reform team and Divisions in preparation of proposals to the business regarding structural changes required by OneRMS.

Name	Maryanne Graham
Position	Director, Strategy and Engagement
Level	4
Period	October 2012 – to 30 June 2013
Total remuneration package	\$248,250 pro rata

### Significant achievements 2012-13

- Led the development of annual delivery plans and detailed agency deliverables for 2013-14. In addition, devised and implemented a new, improved strategic planning and reporting process to ensure Roads and Maritime is held accountable for meeting the commitments made in the 2013 Strategy and Deliver Plan
- Active member of the Executive Reform Committee and instrumental in the development and implementation of the new OneRMS operating model.
- Sponsored cost saving, change management and efficiency programs across the agency
- Developed the operating model and structure for the newly formed Strategy and Engagement Division as part of OneRMS. This included embedding business partnering agency-wide to enable more effective and efficient business processes and customer centric ways of working while operating within approved budget
- Implemented the Roads and Maritime digital strategy which delivered a number of customer focused digital services through a range of channels, including launching a new smart phone application and providing web-based interactive road information and trip planning services. In addition, revised the Roads and Maritime website to deliver a benchmark class A in accessibility, so information is more readily available to all customers



- Established industry-wide engagement in relation to key reform initiatives, including Road Maintenance Contestability and WestConnex. Implemented an ongoing program of industry and interagency engagement for key Roads and Maritime executives
- Developed a collaborative cross-government strategy and supporting processes for the planning and sequencing of public works within the Sydney Harbour Bridge precinct
- Supported the delivery of key infrastructure build and maintenance programs and improved information sharing to our community around these significant programs. For example, initiated a successful pilot for a number of infrastructure programs to engage and communicate with impacted members of the community and provided streaming of Dunmore Bridge maintenance works through the Roads and Maritime website
- Delivered over 124 community-based events across the year, including successful high-profile events, such as New Year's Eve on the Cahill Expressway and the community day at Holbrook Bypass to celebrate the duplication of the Hume Highway
- Implemented new and improved ways to work with customers in relation to their complaints, compliments and feedback and aligned our processes with TfNSW. Developed a Customer Liaison Team to focus on the management of escalated customer issues. The team collaborated across Roads and Maritime, our customers and local communities to determine root causes and develop effective solutions
- Managed the development of a Roads and Maritime Privacy Management Plan to ensure Roads and Maritime complies with its obligations under the *Privacy and Personal Information Protection Act 1998* (PPIP Act)
- Sponsored the delivery of the Customer Focus Program across Roads and Maritime through the delivery of the Key Behaviours program to 2850 staff.

## Appendix 14: Overseas travel by Roads and Maritime officers

**Table 14.1 Overseas travel by Roads and Maritime officers 2012-13**

Position	Countries/Cities visited	Purpose of visit
<b>At no cost to Roads and Maritime</b>		
Executive Manager, Transport Strategy and Systems	Singapore	To undertake the post commissioning trip and thus finalise the SCATS VAX Services Migration Agreement
Manager, Initial Survey and Ship Surveyor, Maritime	Holyhead, UK	To survey a commercial vessel being built for Sydney Ports
<b>Part or all costs met by Roads and Maritime</b>		
Acting Senior Bridge Engineer, Polity, Specifications and Durability	Austria	To present a paper at the Third International Symposium on Life-Cycle Civil Engineering conference
Bitumen Inspectors (two)	Papua New Guinea	To test and calibrate bitumen sprayers
General Manager, Infrastructure Asset Management	Virginia, America	To represent Australia on the World Road Association's Technical Committee
Executive Manager, Transport Strategy and Systems & Manager, Traffic Systems Configurations	Moscow, Russia and Vienna, Austria	To represent Roads and Maritime at the ISI TC204 meeting in Moscow and at the 19th World Transport Systems Congress
General Manager, Infrastructure Asset Management	Kuala Lumpur, Malaysia	To attend the World Road Associations technical committee meeting and attend the 14th REAAA Roads conference

Position	Countries/Cities visited	Purpose of visit
Chief Executive	London, England	To attend meetings in relation to road maintenance outsourcing and witness first hand how the UK road maintenance model is operating in practice
Manager, Traffic Policy, Guidelines and Legislation	Christchurch, New Zealand	To attend an Austroads Network Task Force meeting
Manager, Project Services, Northern	Wellington and Auckland, New Zealand	To attend a compulsory two day course requirement for Australian and New Zealand School of Government Executive Master of Public Administration
Manager, Traffic Systems Configurations	Auckland, New Zealand	To attend the Signals New Zealand User Group Meeting
Principal Systems Analyst	Auckland, New Zealand	To attend meetings at the New Zealand Transport Agency and to conduct field visits at the motorway ramp metering installation in Auckland
Group General Manager, Engineering Technology Services	Wellington, New Zealand	To attend the Austroads Road Design Task Force meeting
Executive Manager, Transport Strategy and Systems & Manager, Traffic Systems Configurations	Seattle, America	To represent Roads and Maritime at the ISO TC204 meeting

## Appendix 15: Ombudsman complaints

Roads and Maritime welcomes customer feedback, including compliments, complaints and suggestions. In 2012-13, 42 complaints from the NSW Ombudsman were recorded. This was a decrease from the 43 referrals made by the NSW Ombudsman in the period November 2011 to June 2012, when Roads and Maritime was established.

**Table A15.1 Complaints received by subject**

Subject	Number of complaints
Licensing	18
Registration	8
Tolling	7
Number plates	2
Claims	2
Parking	1
Customer service	2
Misrepresentation of information	2

## Appendix 16: Legal change

### Legislation administered by the Minister for Roads and Ports

(Act then Regulation)	(Port Authority – Land Traffic Control Regulations – NSW)	<b>Road Transport (Vehicle Registration) Act 1997</b>
<b>City of Sydney Act 1988 (Part 4A and Schedule 2, jointly with the Minister for Transport (remainder, the Minister for Local Government))</b> from 5 October 2012	<b>Motor Vehicles Taxation Act 1988</b> (Motor Vehicles Taxation Regulation 2008)	(Road Transport (Vehicles Registration) Regulation 2007)
<b>Driving Instructors Act 1992</b> (Driving Instructors Regulation 2009)	<b>Navigation Act 1901</b>	<b>Roads Act 1993 (except parts, the Minister for Primary Industries, parts, the Minister for the Environment, and parts, the Minister for Local Government)</b> (Roads Regulation 2008)
<b>Marine Pollution Act 1987</b> (Marine Pollution Regulation 2006)	<b>Photo Card Act 2005</b> (Photo Card Regulation 2005)	<b>Sydney Harbour Tunnel (Private Joint Venture) Act 1987 Tow Truck Industry Act 1998</b> (Tow Truck Industry Regulation 2008)
<b>Marine Pollution Act 2012</b> (uncommenced)	<b>Ports and Maritime Administration Act 1995</b> (Ports and Maritime Administration Regulation 2012)	<b>Transport Administration Act 1988, Part 4A, Divisions 1 to 3, so far as it relates to Roads and Maritime Services, Part 6, and so much of the Act as relates to Roads and Maritime Services (remainder, the Minister for Transport)</b> (Transport Administration (General) Regulation 2005 (provisions relating to the parts of the Act administered by the Minister for Roads and Ports))
<b>Marine Safety Act 1998</b> (Marine Safety (Commercial Vessels) Exemption Order 2011)	<b>Recreation Vehicles Act 1983, Parts 4 and 6 (remainder, the Minister for the Environment) Road Transport (Driver Licensing) Act 1998</b> (Road Transport (Driver Licensing) Regulation 2008)	(Transport Administration (Staff) Regulation 2012 (provisions relating to the parts of the Act administered by the Minister for Roads and Ports))
(Marine Safety (Commercial Vessels) Regulation 2010)	<b>Road Transport (General) Act 2005</b> (Road Transport (General) Regulation 2005)	
(Marine Safety (General) Exemption Order 2009)	(Road Transport (Mass, Loading and Access) Regulation 2005)	
(Marine Safety (General) Regulation 2009)	<b>Road Transport (Safety and Traffic Management) Act 1999</b> (Road Rules 2008)	
<b>Marine Safety Legislation (Lakes Hume and Mulwala) Act 2001</b>	(Road Transport (Safety and Traffic Management) Regulation 1999)	
<b>Maritime Services Act 1935</b> (Management of Waters and Waterside Lands Regulations – NSW)		

**Table A16.1 Changes to Acts and subordinate legislation administered by the Minister for Roads and Ports 2012–2013**

Legislation name	Commencement	Description of change
<i>Driving Instructors Amendment (Fees) Regulation 2012</i> (2012 No 243)	Commenced on 1 July 2012	Amended the <i>Driving Instructors Regulation 2009</i> to increase the fees payable in connection with the administration of the <i>Driving Instructors Act 1992</i> . The fee increases were generally in line with movements in the Consumer Price Index.

Legislation name	Commencement	Description of change
<i>Photo Card Amendment (Fee and Penalty Notice Offences) Regulation 2012</i>  (2012 No 244)	Commenced on 1 July 2012	Amended the <i>Photo Card Regulation 2005</i> to:  (a) increase the fee for the issue and replacement of a new Photo Card,  (b) increase the penalties for certain offences dealt with by way of a penalty notice issued under the <i>Photo Card Act 2005</i> .  The fee and penalty increases were generally in line with movements in the Consumer Price Index.
<i>Road Transport (Driver Licensing) Amendment (Fees) Regulation 2012</i>  (2012 No 245)	Commenced on 1 July 2012	Amended the <i>Road Transport (Driver Licensing) Regulation 2008</i> to increase certain fees payable under the <i>Road Transport (Driver Licensing) Act 1998</i> . The increases were generally in line with movements in the Consumer Price Index.
<i>Road Transport (Safety and Traffic Management) Amendment (Tow-away Charge) Regulation 2012</i>  (2012 No 246)	Commenced on 1 July 2012	Amended the <i>Road Transport (Safety and Traffic Management) Regulation 1999</i> to increase the tow-away charge for removal of unattended motor vehicles or trailers. The increase was generally in line with movements in the Consumer Price Index.
<i>Road Transport (Vehicle Registration) Amendment (Fees and Heavy Vehicle Registration Charges) Regulation 2012</i>  (2012 No 247)	Commenced on 1 July 2012	Amended the <i>Road Transport (Vehicle Registration) Regulation 2007</i> to:  (a) increase certain registration fees and renewal of registration fees for motor vehicles and trailers,  (b) increase certain fees payable for inspection and other services provided by Roads and Maritime Services, and  (c) provide for annual registration charges for chargeable heavy vehicles for the 2012–2013 financial year.  The fee increases were generally in line with movements in the Consumer Price Index.  The registration charges were consistent with those set for 2012–2013 by the National Transport Commission.
<i>Road Amendment (Penalty Notice Offences) Regulation 2012</i>  (2012 No 248)	Commenced on 1 July 2012	Amended the <i>Roads Regulation 2008</i> to increase the penalty for offences dealt with by way of a penalty notice issued under section 243 the <i>Roads Act 2008</i> .  The increases were generally in line with movements in the Consumer Price Index.
<i>Tow Truck Industry Amendment (Maximum Fees) Regulation 2012</i>  (2012 No 249)	Commenced on 1 July 2012	Amended the <i>Tow Truck Industry Regulation 2008</i> to increase certain maximum fees that can be charged by the holder of a tow truck operators licence or a tow truck drivers certificate for the towing, salvage or storage of a motor vehicle that has been involved in an accident or that has been stolen, or for any service that is related to the towing, salvage or storage of such a motor vehicle.  The fee increases were generally in line with movements in the Consumer Price Index.

Legislation name	Commencement	Description of change
<p><i>State Revenue and Other Legislation Amendment (Budget Measures) Act 2012</i></p> <p>(2012 No 46)</p>	Commenced on 1 July 2012	<p>This Act was cognate with other Budget Bills.</p> <p>It amended Road related legislation to increase traffic and parking fines by 12.5% effective 1 July 2012</p> <p>Schedule 3 Amendments to increase traffic and parking fines</p> <p>3.1 Amendment of Road Transport (General) Regulation 2005</p> <p>3.2 Amendment of <i>Motor Vehicles Taxation Act 1988</i></p> <p>3.3 Amendment of Road Rules 2008</p> <p>3.4 Amendment of <i>Road Transport (Safety and Traffic Management) Act 1999</i>.</p>
<p><i>Road Transport Legislation Amendment (Offender Nomination) Act 2012</i></p> <p>(2012 No 17)</p>	Commenced on 1 July 2012	<p>Assent on 11.04.2012. Parts commenced on Assent.</p> <p>Schedules 1[3]. 2.1 and 2.2. proclaimed to commence on 1 July 2012</p> <p>(Proclamation 2012 No 307)</p> <p>The Act amended the <i>Road Transport (General) Act 2005</i> to make further provision with respect to the nomination of offenders for certain camera recorded and parking offences and consequential and minor amendments.</p>
<p><i>Road Transport (General) Amendment (Vehicle Sanctions) Act 2012</i></p> <p>(2012 No 23)</p>	Commenced on 1 July 2012	<p>Assent on 03.05.2012. Parts commenced on Assent.</p> <p>The remaining uncommenced provisions of the Act were proclaimed to commence on 1 July 2012</p> <p>(Proclamation 2012 No 276)</p> <p>The Act amended the <i>Road Transport (General) Act 2005</i> in relation to sanctions for offences involving police pursuits, high range speeding and certain other driving offences.</p>
<p><i>Road Transport Legislation Amendment (Fees) Regulation 2012</i></p> <p>(2012 No 309)</p>	Commenced on 1 July 2012	<p>Amended the <i>Road Transport (General) Regulation 2005</i> to increase the daily storage fee for an impounded vehicle.</p> <p>Amended the <i>Road Transport (Mass, Loading and Access) Regulation 2005</i> to increase the fees for:</p> <p>(i) the issue of Class 1, 2 or 3 permits, or a permit under Division 6 or 7 of Part 2 of that Regulation,</p> <p>(ii) the issue of a permit exempting a person from the operation of any of the provisions of clause 53(1) of that Regulation relating to the protection of loading or equipment of vehicles, and</p> <p>(iii) an application to be accredited under a Mass Management Accreditation Scheme.</p> <p>The fee increases were generally in line with movements in the Consumer Price Index.</p>

Legislation name	Commencement	Description of change
<i>Roads Amendment (Authorised Officers) Regulation 2012</i> (2012 No 312)	Commenced on 6 July 2012	The object of this Regulation is to prescribe staff of TfNSW as a class of persons who may be authorised by Roads and Maritime Services or any other roads authority to exercise the functions of an authorised officer under the <i>Roads Act 1993</i> .
<i>Road Transport (Vehicle Registration) Amendment (Registration Charge Exemptions and Refunds) Regulation 2012</i> (2012 No 431)	Commenced on 1 September 2012	Amend the <i>Road Transport (Vehicle Registration) Regulation 2007</i> :  (a) to provide exemptions from the requirement to pay registration charges for certain heavy vehicle trailers that are converter dollies or owned by small operators, and  (b) to provide for the refund of registration charges that have already been paid for the 2012–2013 financial year in respect of such trailers.  The exemptions did not affect any requirement to pay administrative fees with respect to the registration of such heavy vehicle trailers.
<i>Road Transport (Vehicle Registration) Amendment (Release of Information to Toll Operators) Regulation 2012</i> (2012 No 433)	Commenced on 31 August 2012	This Regulation enabled Roads and Maritime Services to enter into agreements with other toll operators that authorise the release to those toll operators of the name and address of a registered operator of a vehicle and the identification details of the vehicle.  The Authority is required to consult with the Privacy Commissioner before entering into such an agreement.
<i>Management of Waters and Waterside Lands Amendment (Fees) Regulation 2012</i> (2012 No 441)	Commenced on 1 October 2012	Amended the <i>Management of Waters and Waterside Lands Regulation - N.S.W.</i> to adjust the fees relating to occupation licences payable under the <i>Maritime Services Act 1935</i> .  Fee increases were generally in line with movements in the Consumer Price Index.
<i>Marine Safety Legislation Amendment (Fees) Regulation 2012</i> (2012 No 442)	Commenced on 1 October 2012	Amended the <i>Marine Safety (Commercial Vessels) Regulation 2010</i> and the <i>Marine Safety (General) Regulation 2009</i> to adjust certain fees payable under the <i>Marine Safety Act 1998</i> .  Fee increases were generally in line with movements in the Consumer Price Index.

Legislation name	Commencement	Description of change
<p><i>Ports and Maritime Administration Regulation 2012</i></p> <p>(2012 No 407)</p>	<p>Commenced on 1 September 2012</p> <p>(except as provided in relation to staff director elections).</p>	<p>Regulation to replace the <i>Ports and Maritime Administration Regulation 2007</i> which was repealed on 01.09.2012 by section 10(2) of the <i>Subordinate Legislation Act 1989</i>.</p> <p>The regulation deals with:</p> <p>(a) port charges, including new provision to enable charges payable under the Act for the occupation of a wharf site by a vessel to be calculated by reference to the total number of passengers arriving on the vessel,</p> <p>(b) the Port Botany Landside Improvement Strategy,</p> <p>(c) prescribing the boundaries of specified ports,</p> <p>(d) the manner in which the staff director of a Port Corporation is to be elected,</p> <p>(e) the establishment of a Maritime Advisory Council,</p> <p>(f) prescribing certain legislation to be included in the definition of <i>marine legislation</i> in section 3(1) of the Act.</p>
<p><i>Road Transport (Safety and Traffic Management) Amendment (Removal of Unattended Vehicles) Regulation 2012</i></p> <p>(2012 No 469)</p>	<p>Commenced on 21 September 2012</p>	<p>The <i>Road Transport (Safety and Traffic Management) Act 1999</i> enables an authorised officer to remove an illegally parked vehicle from a prescribed place if the officer considers the vehicle is causing, or unless removed is likely to cause, danger to the public or undue traffic congestion.</p> <p>This Regulation amended the <i>Road Transport (Safety and Traffic Management) Regulation 1999</i> to prescribe a freeway as a prescribed place from which an illegally parked vehicle may be so removed</p>
<p><i>City of Sydney Act 1988</i></p> <p>Sections 51L, 51M and 51N containing notification and consultation requirements of new Part 4A commenced</p> <p>(as inserted by the <i>City of Sydney Amendment (Central Sydney Traffic and Transport Committee) Act 2012</i> (2012 No 47))</p>	<p>Commenced on 5 October 2012</p>	<p>The Amendment Act inserted a new Part in the <i>City of Sydney Act 1988</i> establishing a Central Sydney Traffic and Transport Committee consisting of representatives of the State government and the Sydney City Council to provide for effective co-ordination of transport and traffic management in the Sydney Central Business District.</p> <p>New sections 51L, 51M and 51N were not commenced with the other amendments which occurred on Assent to the Act.</p> <p>(Administered jointly with the Minister for Transport).</p>

Legislation name	Commencement	Description of change
<i>Road Amendment (Miscellaneous) Rules 2012</i> (2012 No 533)	Commenced on 1 November 2012	Amended the <i>Road Rules 2008</i> :  (a) to implement (with some modifications) the amendments made to the <i>Australian Road Rules</i> by the <i>National Transport Commission (Model Amendments Regulations: Australian Road Rules—Package No. 7) Regulations 2008</i> and the <i>National Transport Commission (Model Amendments Regulations: Australian Road Rules—Package No. 8) Regulations 2009</i> of the Commonwealth and the <i>Model Amendments Regulations: Australian Road Rules—Package No. 9</i> published by the National Transport Commission, and  (b) to make other miscellaneous amendments.
<i>Road Transport (Driver Licensing) Amendment (Miscellaneous) Regulation 2012</i> (2012 No 534)	Commenced on 1 November 2012	Amended the <i>Road Transport (Driver Licensing) Regulation 2008</i> in relation to demerit point offences that are consequential to amendments made to the <i>Road Rules 2008</i> .
<i>Road Transport (General) Amendment (Miscellaneous) Regulation 2012</i> (2012 No 535)	Commenced on 1 November 2012	Amended the <i>Road Transport (General) Regulation 2005</i> in relation to penalty notice offences that are consequential to amendments made to the <i>Road Rules 2008</i> .
<i>Road Transport (General) Amendment (Private Car Parks) Act 2012</i> (2012 No 86)	Commenced on 20 November 2012	Amended the <i>Road Transport (General) Act 2005</i> in relation to the disclosure of information by Roads and Maritime Services in connection with the recovery of car park fees.
<i>Statute Law (Miscellaneous Provisions) Act (No 2) 2012</i> (2012 No 95)	Relevant provisions commenced on 4 January 2013	Amendments effecting statute law revision (Schedule 2) to:  2.31 <i>Road Transport (General) Regulation 2005</i> - to correct cross-references in clause 78  2.32 <i>Road Transport (Safety and Traffic Management) Regulation 1999</i> - to correct the spelling of a street name in Schedule 3  2.38 <i>Tow Truck Industry Regulation 2008</i> - to update references to a body (“RTA” to “RMS”)  2.39 <i>Transport Administration Act 1988</i> - to remove references to the former Public Transport Ticketing Corporation and provisions relating to that body  Repeals of redundant provisions (Schedule 3):  Clause 2  <i>Ports and Maritime Administration Act 1995</i>  Section 111 and Schedule 3 - which were the repeal provisions for certain earlier legislation



Legislation name	Commencement	Description of change
<i>Ports Assets (Authorised Transactions) Act 2012</i> (2012 No 101)	Commenced on 26 November 2012	<p>[The administration of this Act has been allocated to the Treasurer but certain provisions affect the Minister for Roads and Ports as “portfolio Minister” of a transaction SOC under the Act or of a port SOC.]</p> <p>In addition to its substantive provisions, the Act made the following amendments to legislation administered by the Minister for Roads and Ports:</p> <p><i>Marine Safety Act 1998</i></p> <p>Amended by Schedule 6.2 to specify officers, employees and agents of a private port operator of a private port as persons who may be appointed as authorised officers (new s.96(1)(f)).</p> <p><i>Ports and Maritime Administration Act 1995</i></p> <p>Amended by Schedule 6.3:</p> <ul style="list-style-type: none"> <li>(i) to provide a special regulatory regime for private ports, including provision for the regulation of activities at private ports by means of directions given by the private port operator for the purpose of maintaining or improving safety and security at the port, and conferring information gathering powers on private port operators, and</li> <li>(ii) to institute a price monitoring scheme to monitor charges imposed by private port operators, and.</li> <li>(iii) to provide for certain existing port charges to be charged by private port operators, and</li> <li>(iv) to provide for a new port charge (a port infrastructure charge to fund investment in ports) to be charged at both public and private ports.</li> </ul> <p><i>Ports and Maritime Administration Regulation 2012</i></p> <p>Amendments by Schedule 6.4 to Part 2 Port charges and Part 3 Port Botany Landside Improvement Strategy.</p> <p><i>Sydney Harbour Tunnel (Private Joint Venture) Act 1987</i></p> <p>Amendment by Schedule 6.7 to “Schedule 4 The ancillary sites” to insert mention of land subject of a lease under the <i>Ports Assets (Authorised Transactions) Act 2012</i> as land excluded from Schedule 4.</p>
<i>Photo Card Amendment (Seniors and Carers Fee Concessions) Regulation 2012</i> (2012 No 568)	Commenced on 26 November 2012	Extended the categories of people who are not required to pay a fee for a Photo Card. The concession was extended to holders of NSW Seniors Cards and people in NSW who receive a carer allowance from the Commonwealth government.

Legislation name	Commencement	Description of change
<i>Road Amendment (Electronic Parking Permits) Rules 2012</i>  (2012 No 579)	Commenced on 23 November 2012	Amended the <i>Road Rules 2008</i> to allow holders of electronic parking permits to be exempt from certain parking restrictions which then applied only to holders of printed parking permits, including with respect to parking in special event parking areas, metered parking areas, ticket parking areas, coupon parking areas and areas which are the subject of permissive parking signs.
<i>Road Transport (Safety and Traffic Management) Amendment (Electronic Parking Permits) Regulation 2012</i>  (2012 No 580)	Commenced on 23 November 2012	Amended the <i>Road Transport (Safety and Traffic Management) Regulation 1999</i> to provide that electronic parking permits may be issued by a parking authority in respect of a vehicle.
<i>Road Transport (Vehicle Registration) Amendment (Registration Labels) Regulation 2012</i>  (2012 No 570)	Commenced on 1 January 2013 except transitional provision (Schedule 1[8]) which commenced on publication (23 November 2012).	Amended the <i>Road Transport (Vehicle Registration) Regulation 2007</i> to abolish the requirement that registration labels be issued and affixed to light motor vehicles and trailers (gross vehicle mass of up to 4.5 tonnes).  Also made consequential amendments, including in relation to persons driving vehicles who are unaware of the registration status of the vehicle, and transitional provisions.
<i>Roads Amendment (Roads Authority) Regulation 2012</i>  (2012 No 571)	Commenced on 23 November 2012	Amended the <i>Roads Regulation 2008</i> to declare Roads and Maritime Services to be the roads authority for certain (unclassified) public roads in the vicinity of the M5 West Motorway which are to be used for access in connection with the M5 West widening project.
<i>Marine Safety (General) Amendment (Miscellaneous) Regulation 2012</i>  (2012 No 584)	Commenced on 30 November 2012	Amended the <i>Marine Safety (General) Regulation 2009</i> to extend lifejacket wear obligations and various other primarily safety related amendments.  Amended the <i>Marine Safety (General) Regulation 2009</i> and the <i>Marine Safety (Commercial Vessels) Regulation 2010</i> to update references to the former Maritime Authority so that they refer to Roads and Maritime Services.
<i>Graffiti Legislation Amendment Act 2012</i>  (2013 No 57)  (Commencement Proclamation 2012 No 599)	Commenced on 10 December 2012	Amendments to the following legislation to support the <b>graffiti licence order</b> provisions of the amended <i>Graffiti Control Act 2008</i> :  <i>Road Transport (Driver Licensing) Act 1998</i>  <i>Road Transport (Driver Licensing) Regulation 2008</i>
<i>Road Amendment (Seatbelt Exemption) Rules 2012</i>  (2012 No 604)	Commenced on 14 January 2013	Amended the <i>Road Rules 2008</i> to remove the exemption for taxi drivers from the requirement for drivers of motor vehicles to wear a seatbelt while driving.
<i>Road Amendment (Power-Assisted Pedal Cycles) Rules 2012</i>  (2012 No 622)	Commenced on 14 December 2012	Amended the <i>Road Rules 2008</i> to include power-assisted pedal cycles (which include pedalecs) in the definition of <b>bicycle</b> .

Legislation name	Commencement	Description of change
<i>Road Transport (Driver Licensing) Amendment (Power-Assisted Pedal Cycles) Regulation 2012</i> (2012 No 623)	Commenced on 14 December 2012	Amended the <i>Road Transport (Driver Licensing) Regulation 2008</i> to extend the exemption of certain vehicles from the requirement to comply with certain driver licensing provisions under the <i>Road Transport (Driver Licensing) Act 1998</i> to include power-assisted pedal cycles.
<i>Road Transport (Vehicle Registration) Amendment (Power-Assisted Pedal Cycles) Regulation 2012</i> (2012 No 624)	Commenced on 14 December 2012	Amended the <i>Road Transport (Vehicle Registration) Regulation 2007</i> to extend the exemption of certain pedal cycles from the application of provisions of the Regulation concerning the registration of registrable vehicles to include power-assisted pedal cycles.
<i>Roads Amendment (Barangaroo) Regulation 2013</i> (2013 No 29)	Commenced on 30 January 2013	Amended the <i>Roads Regulation 2008</i> to continue in force, for a further 5 years, a provision declaring the Barangaroo Delivery Authority to be the roads authority for certain public roads in the vicinity of Barangaroo.
<i>Road Transport (Vehicle Registration) Amendment (M5 East Tunnel) Regulation 2013</i> (2013 No 62)	Commenced on 1 March 2013	Amended the <i>Road Transport (Vehicle Registration) Regulation 2007</i> to enable Roads and Maritime Services to suspend the registration of a heavy vehicle for up to 3 months if 3 or more offences are committed under clause 16(1) of the <i>Protection of the Environment Operations (Clean Air) Regulation 2010</i> involving the emission of excessive air impurities by the heavy vehicle while it is being used in the M5 East Tunnel.
<i>Transport Administration Amendment (Community Road Safety Fund) Act 2012</i> (2013 No 70)  (Commencement Proclamation 2013 No 155)	Commenced on 1 May 2013	Amended the <i>Transport Administration Act 1988</i> to insert a new Division 3B Community Road Safety Fund in Part 8.
<i>Road Transport (Safety and Traffic Management) Amendment (NSW Forensic &amp; Analytical Science Service) Regulation 2013</i> (2013 No 178)	Commenced on 3 May 2013	Replaced a reference in clause 129 of the <i>Road Transport (Safety and Traffic Management) Regulation 1999</i> to the Division of Analytical Laboratories, ICPMR, Health Reform Transitional Organisation Western with "NSW Forensic & Analytical Science Service" to reflect a change of name.
<i>State Owned Corporations Legislation Amendment (Staff Directors) Act 2013</i> (2013 No 36)	Commenced on 3 June 2013	<i>Ports and Maritime Administration Act 1995</i>  Amended by Schedule 2.3 of the <i>State Owned Corporations Legislation Amendment (Staff Directors) Act 2013</i> .  Section 18 Special provision for election of staff director - omitted.
<i>State Owned Corporations Legislation Amendment (Staff Directors) Act 2013</i> (2013 No 36)	Commenced on 3 June 2013	<i>Ports and Maritime Administration Regulation 2012</i>  Amended by Schedule 2.4 of the <i>State Owned Corporations Legislation Amendment (Staff Directors) Act 2013</i> .  Part 5 Staff director elections - omitted.  Schedule 2 Forms - omitted.

Legislation name	Commencement	Description of change
<i>Marine Safety (General) Amendment (Exemptions Relating to Lifejackets) Regulation 2013</i> (2013 No 256)	Commenced on 7 June 2013	<p>The Regulation amended the <i>Marine Safety (General) Regulation 2009</i>:</p> <p>(a) to exempt persons on board canoes or kayaks from the requirement to wear an appropriate lifejacket when the vessel is being operated more than 100 metres from the shore on enclosed waters, and</p> <p>(b) to exempt the operators of canoes or kayaks from the obligation to ensure that each person on board the canoe or kayak complies with that requirement.</p> <p>The exemptions are subject to conditions, including conditions relating to the qualifications of canoeists and kayakers and their supervision by qualified persons.</p>

## Significant judicial decisions

### **Endycott (Roads and Maritime) v Bulga Coal Management Pty Ltd [2012] NSWSC 1124; Endycott (Roads and Maritime) v Griffiths Garage Pty Ltd [2012] NSWSC 1131; Endycott (Roads and Maritime) v Rapid Access Australia Pty Ltd [2012] NSWSC 1132**

On 5 March 2009, a heavy vehicle combination carrying an elevating work platform (EWP) struck a pedestrian overpass on the New England Highway at Maitland. The Bridge was dislodged and fell across four lanes of the Highway.

At the time of the Incident the heavy vehicle was travelling from a mine operated by Bulga Coal Management Pty Ltd at Singleton, where the EWP had been hired for use, to Rapid Access Australia Pty Ltd at Thornton. The operator of the heavy vehicle was Griffiths Garage Pty Ltd. The cost of the bridge repair works exceeded \$1.7 million.

Roads and Maritime (then the RTA) commenced criminal proceedings under the *Road Transport (General) Act 2005* (now the *Road Transport (Vehicle and Driver Management Act 2005)*) as follows:

- Rapid Access was charged as a consignee (under section 58) and Griffiths as an operator pursuant to section 56; and
- Bulga was charged as a loader (under section 55) and in the alternative as a consignor (under section 53)

Roads and Maritime made a separate application for a roads compensation order pursuant to section 210.

The Court was satisfied on the evidence that the EWP was loaded in such a way that the vehicle, together with its load, exceeded the maximum permissible height of 5 metres allowable under the permit issued and exceeded the height of the bridge.

Rapid Access and Griffiths both pleaded guilty were respectively fined \$8250 and \$16,500. In imposing these fines, the Court took into consideration that Rapid Access had agreed to make a compensation payment of \$300,000 and Griffiths agreed to pay \$1 million compensation.

Bulga pleaded not guilty, arguing it was neither a consignor nor a loader. The Court found that Bulga

did not perform either of these roles. In reaching its decision, the Court found:

- The Court is first required to determine whether any person is identified as the consignor in the transport documentation. The provision does not require a person to be named by the transport documentation and the Court may have regard to received evidence to determine who is a consignor
- Bulga had no role in the arrangements for collection and the contract was between Rapid Access and Griffiths. Since the prosecutor could not prove that the transport documentation did not identify the consignor, the Court found it was not necessary to consider whether any of the descriptions within section 53(1)(b) applied
- However, the Court also ruled out any basis for liability under section 53(1)(b). Bulga had no obligation to return the EWP or even initiate its return by road and had yielded possession to Griffiths in order for its return to Rapid Access. Bulga had not engaged Griffiths. Similarly, having yielded possession to Griffiths before the transport of the EWP by road

Bulga did not have possession or control of the EWP immediately before it was transported by road. The Court observed that any ambiguity as to the meaning of the word “immediately” had been resolved in favour of the accused

- In alleging the alternative offence against Bulga as a loader, Roads and Maritime relied upon

paragraphs (d) and (e) of the definition. The Court found that Bulga had no role in loading beyond observing Griffiths load the EWP. Accordingly, Bulga had not supervised, managed or controlled any relevant loading activity. It was not to the point that entry to, movement around and egress from the mine site

were inhibited. What was required was an active involvement by the person said to have been a loader

Roads and Maritime was not required to pay Bulga Coal’s costs of the criminal proceedings but was ordered to pay Bulga Coal’s costs in the roads compensation order, as agreed or assessed.

## Appendix 17: Reporting of contracts with private sector entities

Under Part 3 of the *Government Information (Public Access) Act 2009* (GIPA Act), Roads and Maritime is required to maintain a register of government contracts that records information about each government contract to which Roads and Maritime is a party that has (or is likely to have) a value of \$150,000 or more.

The Premier’s Memorandum No 2007–01 mandates the disclosure of particular information about invitations to tender.

Roads and Maritime’s government contracts register and tender disclosure information was available on the Department of Services, Technology and Administration eTender website at [tenders.nsw.gov.au](http://tenders.nsw.gov.au).

Roads and Maritime also maintains a separate register of government contracts which is on its website and available for view by class of contract.

Any inquiries about Roads and Maritime’s tender of contract disclosure can be directed to the Manager, Information and Privacy on 02 8588 4990.

## Appendix 18: Public interest disclosures report to Minister

In accordance with Section 31 of the *Public Interest Disclosures Act 1994*, the following information (as stipulated by Clause 4 of Public Interest Disclosures Regulation 2011) is being supplied by Roads and Maritime to the Minister for Roads and Ports and the Minister for Transport. The Act came into effect on 1 January 2012 and the reporting period for this report is 1 July 2012 to 30 June 2013.

The number of public officials who have made a public interest disclosure to Roads and Maritime	6
The number of public interest disclosures received by Roads and Maritime	6
The number of public interest disclosures (received since 1 July 2012) that have been finalised by Roads and Maritime in this reporting period	2

### The number of public interest disclosures received by Roads and Maritime relating to each of the following categories:

Corrupt conduct	6
Maladministration	0
Serious and substantial waste of public money or local government money (as appropriate)	0
Government information contraventions	0
Local government pecuniary interest contraventions	0

In accordance with section 6D of the *Public Interest Disclosures Act 1994*, Roads and Maritime does have a Public Interest Disclosures internal reporting policy in place.

The Chief Executive of Roads and Maritime has taken action to meet staff awareness obligations under Section 6E (1) (b) of the *Public Interest Disclosures Act 1994*. The actions taken by the Chief Executive of Roads and maritime include:

- Policy briefing from senior managers.
- Training provided to new staff during induction.
- Links to policy on Roads and Maritime Intranet site.
- Statement of commitment by the Chief Executive.

## Appendix 19: Privacy Management Plan

In compliance with section 33 of the *Privacy and Personal Information Protection Act (PIIP Act)*, Roads and Maritime has a Privacy Management Plan which includes: information about the development of policies and practices to ensure compliance by the agency with the requirements of the PIIP Act and the *Health Records and Information Privacy Act 2002 (HRIP Act)*, if applicable; the communication of those policies and practices to persons within Roads and Maritime; the procedures that the agency adopts in relation to any internal review under Part 5 of the PIIP Act; and such other matters as are considered relevant by Roads and Maritime in relation to privacy and the protection of personal information held by the agency. The Plan is available on the Roads and Maritime website.

As part of its Privacy Management Plan, Roads and Maritime recently provided privacy awareness training to senior customer service officers. The training involved discussion of a range of privacy related matters which have recently arisen through reviews of conduct under Part 5 of the PIIP Act. This training will be provided to Roads and Maritime staff as the need arises.

Roads and Maritime continues to do the following

- Identify and consider the requirements of the Act, such as principles, codes, public register provisions and internal reviews
- Identify collections of personal information for which Roads and Maritime is responsible
- Ensure measures are in place to provide an appropriate level of protection for personal information
- Establish mechanisms to ensure Roads and Maritime staff are aware of their obligations under the Act and are appropriately trained to apply the information protection principles

The TfNSW Corporate and Shared Services Reform Program recently completed the redevelopment of the Information and Privacy service across the Transport Cluster. The new operating model has been designed to ensure greater consistency in the management of personal information held by each of the agencies to achieve the best possible results for members of the public. Part of the function of the new model will be the review, revision or redevelopment of the privacy management plans of the transport agencies to ensure that they are best designed to provide the highest standard of information about the compliance with the

information protection and health records principles in the PIIP and HRIP Acts.

### Privacy reviews

During 2012-13 Roads and Maritime received seven applications for the review of conduct relating to the agency's management of personal information.

In the first review of conduct, the applicant raised concerns about the tending of driving record during proceedings in relation to an offence under the Road Rules 2008. The use and disclosure of the driving record was found to have been permitted under the PIIP Act and the investigation concluded that there was no breach of the information protection principles.

The second review application was in relation to the disclosure of personal details to a local council for the enforcement of a parking offence. While the disclosure of personal information would have been permitted under the PIIP Act, Roads and Maritime records indicate that the customer's details had not been properly updated and as such, there was no reason for the information to have been disclosed to the local council. Accordingly,

Roads and Maritime apologised for the inconvenience caused to the applicant.

The third review concerned that the results of a driving test that had allegedly been disclosed to another person. There was no evidence to substantiate this claim that information about the applicant had been disclosed to another person.

The fourth review of conduct arose as a result of concern that the registration details for the applicant's vehicle had been mistakenly changed. The investigation confirmed that Roads and Maritime records were incorrect. However, the applicant had suffered no detriment as a result of the incorrect records as they had retained custody of the vehicle during the period that the records were incorrect. Roads and

Maritime apologised for any distress that the incorrect records may have caused the applicant.

The fifth review concerned claims that Roads and Maritime failed to verify the applicant's identity sufficiently before using their personal information. It was found that while the officer had verified the customer's identity in accordance with one of the operating procedures, Roads and Maritime had a second procedural document which covered the same type of transaction and the officer had not met the required standard of the second document. Accordingly, Roads and Maritime was found to have not taken such security safeguards as were reasonable in the circumstances in respect of the security of the applicant's personal information and apologised to the applicant.

The sixth review concerned information that is available on the free registration check through Roads and Maritime Online Services website. Specifically, the applicant was concerned about the reference to whether particular vehicles have a 'concession' on the registration (which results in there being no fee to register vehicles). While no breach of the information protection principles was discovered, Roads and Maritime is reviewing the text on Online Services to reduce the chance of this information being misunderstood by persons using this service.

The applicant in the final review was concerned about the reference to there being a 'concession' on the registration of their vehicle. No breach of the information protection principles was identified.

## Appendix 20: Insurance

### Principle arranged insurance

Roads and Maritime continues to provide principal arranged insurance via its broker AON. The program covers its contractors and sub-contractors for all construction and maintenance work on roads and bridges, for contract works and for third party liability. A new professional indemnity cover for roads and bridges construction was

initiated in February 2009. A similar program for real estate is now in place for all building construction, maintenance and repair contracts for contract works and third party liability.

### Treasury Managed Fund

The Treasury Managed Fund (TMF) is a NSW Government arranged indemnity scheme (operated by

the NSW Treasury), which provides indemnity cover for workers compensation, motor vehicle, property damage, legal liability, fidelity guarantee and travel.

Premium details and claim performance on the major insurance categories for the period 1 July 2012 to 30 June 2013 are as follows:

**Table A20.1 Premium details and claim performance on major insurance categories**

Insurance type	Premium (\$0'm)	Claim performance
Workers compensation	\$8.4 million	4.8 claims per 100 employees
Motor vehicle	\$1.6 million	9.9 claims per 100 employees
Property	\$6.2 million	
Liability	\$15.6 million	



## Appendix 21: Industrial relations and policy

### Communication and consultation

Communication and consultation regarding industrial and employee related matters is incorporated through regular forums with unions and professional associations representing salaried and wages staff.

The Single Bargaining Unit (SBU) is the peak negotiation and consultation forum for wages staff. It includes representatives from five wages unions. The SBU meets on a quarterly basis.

The Peak Consultative Committee (PCC) is the primary point of consultation between Roads and Maritime and the salaried staff associations and unions. The PCC meet on a monthly basis and includes union officials and delegates from six unions. In addition to the above consultative forums, the Workplace Relations team works closely with unions and the business to consult and communicate with unions on various Roads and Maritime projects, for example, Reform and Maintenance Contestability.

### Advice

The Workplace Relations team provides advice to the organisation on individual matters and projects

in compliance with the broader industrial relations strategy as defined by TfNSW and Roads and Maritime.

### Human resources policies

With the further integration of Transport agencies, the Roads and Maritime Human Resources team worked closely with TfNSW and other cluster agencies to commence the development of a range of common HR policies to apply across the cluster. Policy development work also facilitated the implementation of Working with Children Checks for school crossing supervisors as a result of the proclamation of the *Child Protection (Working with Children) Act 2012*. Work continued on amalgamating HR policies and procedures following the merge of the former RTA and NSW Maritime.

### Award negotiations and movements in salaries and wages

Many of the awards and agreements covering Roads and Maritime employee entitlements and conditions expired on 30 June 2013. The Workplace Relations team negotiates replacement industrial instruments with unions and professional associations. During the

recent round of negotiations with unions, Roads and Maritime advised relevant unions of the intention to rationalise and simplify the number of industrial instruments in the interests of equity, harmonisation, administrative efficiency, and to facilitate the amalgamation of our operating divisions, such as Maritime. The Workplace Relations team has met with relevant unions since February 2013 and have commenced discussions regarding new awards for salaried, wages, Traffic Signals and school crossing supervisors employees. A number of Roads and Maritime Awards have been varied to provide for a 2.25 per cent wage increase effective 1 July 2013.

### Industrial Relations Commission

The Workplace Relations team represent Roads and Maritime before the NSW Industrial Relations Commission (IRC) on disputes, unfair dismissals and during award negotiations.

### Lost time due to staff participation in industrial action

The number of days lost due to staff participation in industrial action for 2012-13 was 251.9 days.

**Table A21.1 Total effective full-time employees by category**

Year	Salaried staff	Waged staff	Casual staff	Total staff
As at 30 June 2013	5562	1703	206	7472
As at 30 June 2012	5810	1768	95	7673
As at 30 June 2011	5744	1762	17	7523



**Table A21.2 Employment category groups**

Salaried staff	Waged
Cadets	Apprentices
Graduates	School crossing
Salaried	Waged
Senior executive staff	Waged – trainees
Trainees	

Note: Category groups exclude casual employees

## Appendix 22: Equal Employment Opportunity

### Diversity and Equity

Equal Employment Opportunity (EEO) aims to ensure that all employees have equal access to the opportunities available at work. Roads and Maritime actively works to ensure the mix of staff within the organisation reflects that of the communities served. As part of the corporate and shared services reform, a cluster wide Diversity and Inclusion Strategy is being developed within TfNSW. Pending the finalisation of this Strategy, Roads and Maritime’s Diversity and Equity Program focused on the following areas:

- Developing female employees for more senior management positions
- Encouraging women to pursue engineering and technical careers
- Increasing the employment and development of Aboriginal people at all levels of responsibility
- Increasing the employment of people with a disability
- Encouraging youth towards tertiary studies in engineering and related technical fields where there are skill shortages

- Continuing the inclusion of skilled migrant workers within Roads and Maritime project teams. In May 2012, Roads and Maritime was a finalist in two categories of the inaugural Australian Human Resource Institute Diversity Awards.

### Towards gender equity

Improving female participation in the Roads and Maritime workforce is critical to ensure the continued growth of the future workforce. Women made up 35.4 per cent of the workforce (as at 30 June 2013), which is an increase of 0.9 per cent from the previous financial year. The organisation has a range of gender specific programs in place to develop and support women in middle management and non-traditional roles.

Professional skills development of female staff was facilitated by:

- Formal voice training to build confidence and clarity in verbal communication and influencing skills
- Multiple groups with strong gender and multicultural representation enrolled in

formal training and assessment towards the Diploma in Policy Management

- Seminars and training run by the Institute of Public Administration Australia
- Financial assistance and study leave provisions to support female employees in postgraduate study
- The Spokeswomen’s calendar and newsletters promoting our annual information days and activities
- The Professional Women’s Network lunch meetings for senior female employees.

Roads and Maritime is an active member of the NSW Equal Employment Opportunity Practitioners’ Association, with regular presentations being delivered by the Roads and Maritime Human Resource team.

Roads and Maritime also has strategic partnerships with NSW universities, TAFE colleges, commercial training providers and other government agencies to remain informed and connected with best practice initiatives to build gender equity.

### **Increasing the number of women in non-traditional roles**

In the profession of engineering, women represent 11 per cent of the total number of engineers. One per cent of women are represented in non-traditional road construction roles.

Roads and Maritime sponsors Women in Engineering events to actively increase female enrolments at NSW engineering faculties. Roads and Maritime female engineering graduates and paraprofessionals present interactive learning workshops at these events, building their own confidence, logistics and formal presentation skills and acting as role models.

Roads and Maritime sponsored the Women in Engineering Summit in January 2013 at the University of Wollongong, with 45 female participants. These events raise the awareness of senior high school students, their parents and teachers of the pathways into, and reward gained from, non-traditional roles.

### **Increasing the employment and development of Aboriginal people**

The Aboriginal Employment Strategy sets a strategic framework for improving recruitment, development and retention of Aboriginal people across Roads and Maritime and is a response to central government requirements.

The strategy is supported by the 'Walk the road with our mob' DVD, which profiles current Aboriginal staff and their roles and the services they provide to the community.

Roads and Maritime participated in Indigenous career expos and sponsored the Indigenous Engineering Summer School in January 2013.

In partnership with the Aboriginal Education Consultative Group NSW, Roads and Maritime supported ten secondary scholarships for Aboriginal Year 11 and 12 students studying maths and science subjects (both engineering prerequisites). The recruitment campaign for the start of the 2013 school year has attracted a diverse pool of candidates. Of the three Roads and Maritime HSC scholars who graduated in December 2012, one has started in the Road and Maritime Cadetship Program.

Targeted recruitment campaigns and a dedicated email address reached NSW communities and helped to improve Aboriginal employment, career development and retention rates across salary levels at a rate similar to non-Aboriginal staff. [Aboriginal.Jobs@rms.nsw.gov.au](mailto:Aboriginal.Jobs@rms.nsw.gov.au) received regular enquiries from individuals and job service centres and acted as a distribution network for Aboriginal identified roles.

A female Aboriginal archaeology cadet has continued under the National Indigenous Cadetship Program and will carry out work placements within our Environment Branch throughout her degree studies where she will receive policy and operational experience.

Relationships with secondary and tertiary institutions and the Department of Premier and Cabinet were strengthened to help ensure the availability of suitable Aboriginal graduates, cadets and trainees. Increased numbers in target areas are evidence of the partnership's success.

The Roads and Maritime Aboriginal Cultural Education Training Program aims to build internal relationships provide support to managers and Aboriginal employees and improve service delivery to Aboriginal customers and stakeholders. The

program is available to Roads and Maritime employees, including managers and supervisors of Aboriginal employees as well as frontline customer service staff, policy officers and senior management. More than 330 employees attended the 22 workshops held across NSW.

Twenty Roads and Maritime Aboriginal employees completed an Aboriginal Mentoring Program to support Aboriginal employees and Roads and Maritime's commitment to improve the retention of Aboriginal employees.

Sponsorship has been provided to a senior Aboriginal employee to undertake the Executive Masters in Public Administration degree through the Australian New Zealand School of Government (ANZSOG) tertiary program.

### **Increasing employment and participation of people with a disability**

Roads and Maritime sought to ensure it was supporting staff with disabilities equitably, building its 'disability confidence' as an employer and facilitating any workplace adjustments that may be required. Of the 3.3 per cent of staff identified as having a disability, 0.93 per cent are actively supported with workplace adjustments.

Roads and Maritime supported four Australian Paralympian staff members who balanced their training commitments and preliminary trials with part-time work. Entry level programs in 2012 have attracted candidates with a range of disability-related needs. Support included disability-specific training for supervisors and introduction of technological software tools to ensure accessibility to project work. Roads and Maritime ensures that new or renovated premises comply with

the National Access to Premises legislation and made Transport Access Guides available to the public for key Roads and Maritime locations.

Roads and Maritime has provided short-term work placement trials for several external people returning to work following injury or illness and Roads and Maritime is a Gold member of the Australian Network on Disability.

Please refer to Appendix 7 for details of the Disability Action Plan.

### Increasing the integration and retention of young people

In total, 7.02 per cent (at 30 June 2013) of Road and Maritime employees were under 25 years of age. Employment Programs continued to manage more than

534 young people involved in entry level programs. Roles included student support, tertiary institution liaison and proactive participant placement for our range of targeted pathways.

An increasing number of engineering scholars and cadets transitioned into our Graduate Program with advanced knowledge of Roads and Maritime systems and processes. This provides a link between the entry level programs and greatly reduces advertising and recruitment costs.

Roads and Maritime's Young Professionals Network (YPN) is an active committee that provides staff under 35 years with an opportunity to broaden their professional networks across the

agency in Sydney and the Regions. In 2012-13 a total of 19 YPN events were organised.

### Increasing the participation of staff members with a multicultural background

The Roads and Maritime workforce comes from a wide cross-section of cultural and ethnic backgrounds with more than 9.08 per cent speaking a first language other than English.

Roads and Maritime will continue to commit to increasing the participation of staff members with a multicultural background under the Multicultural Policies and Services Plan 2013-2015. Please refer to Appendix 6 for more information on the plan and Roads and Maritime achievements in the reporting period.

**Table A22.1 Representation of EEO groups**

EEO group	Benchmark	2011	2012	2013
Women	5.0%	35.6%	35.4%	35.4%
Aboriginal People and Torres Strait Islanders	2.6%	3.3%	1.6%	1.4%
People whose first language spoken as a child was not English	19.0%	18.4%	15.3%	9.08%
People with a disability	N/A	7.3%	6.2%	3.3%
People with a disability requiring work-related adjustment	15.0%	2.3%	1.9%	0.93%

**Table A22.2 Trends in the distribution of EEO groups**

EEO group	Benchmark	2011	2012	2013
Women	100	89	89	89
Aboriginal People and Torres Strait Islanders	100	67	84	89
People whose first language spoken as a child was not English	100	110	114	113
People with a disability	100	95	99	97
People with a disability requiring work-related adjustment	100	96	105	103

## Appendix 23: Multicultural Policies and Services Plan

The Multicultural Policies and Services Plan (MPSP) is a requirement of key NSW agencies. Under the *Community Relations Commission and Principles of Multiculturalism Act 2000*, Roads and Maritime is required to deliver and report against current multicultural policies and services which address the Community Relations Commission (CRC) Multicultural Planning Framework.

Following the establishment of the transport cluster, Roads and Maritime collaborated with TfNSW on the cluster-wide Multicultural Policies and Services Plan. The Plan outlines how the transport cluster will respond to the Government's multicultural objectives and incorporate multicultural principles into processes and systems.

Five key objectives of the Plan that will enable multicultural commitments to be met include:

- **Able to confidently use transport services:** realised through taking actions to target Culturally and Linguistically Diverse (CALD) communications and programs aimed at improving understanding of how to use transport systems
- **Able to equitably access transport services and information:** realised through taking actions to ensure fair and accessible transport communications, services and programs that respond to the needs of people from CALD backgrounds
- **Satisfied with the quality of communications and cultural sensitivity of transport service and program delivery:** realised through taking actions to increase cultural competency across the

workforce in the provision of services to CALD customers and communities

- **Able to have their views and concerns heard on policy and program development, and service delivery:** realised through taking actions to ensure appropriate consultation, feedback and complaints mechanisms
- **Embedding multicultural activity as a core function of the transport agencies:** realised through ensuring that processes for corporate and business planning, and managing organisational performance demonstrate support for multicultural principles and objectives.

Key activities for the reporting period are identified against the seven outcomes identified in the CRC's planning framework:

### Planning

Roads and Maritime has integrated multicultural performance into its corporate and business planning and established a framework for regular reporting. Roads and Maritime business areas recognise the need to use CALD data to inform corporate direction, business and communication planning and stakeholder mapping.

### Consultation and feedback

Roads and Maritime is represented at the cluster-wide steering committee to develop clear strategic drivers for implementing the principles of multiculturalism in core business practices across the cluster. Roads and Maritime regularly monitors and reviews

the translation and in-language publications available for CALD communities.

### Leadership

The Chief Executive has actively promoted Roads and Maritime's commitment to the principals of multiculturalism through the Chief Executive message and supports the development of Roads and Maritime's implementation plan. An executive sponsor has also been appointed.

### Human Resources

Roads and Maritime values the skills of staff with cultural and linguistic skills. Under the Community Language Scheme, 25 staff offer 14 spoken languages to facilitate frontline customer services. Roads and Maritime will undertake a further review of CALD skills within the organisation under its implementation plan to broaden the services available to customers.

Roads and Maritime has implemented Human Resource policies to comply with and support equity and diversity principles and legislation. In the future Roads and Maritime will work with Corporate Shared Services on their cluster-wide Human Resources Strategy.

### Access and equity

- Roads and Maritime has a strong commitment to reducing barriers for people from culturally and linguistically diverse backgrounds. During the reporting period, Roads and Maritime customers accessed the following CALD services:

-

- 1130 people received an interpreter to assist them in completing the computer driver/rider knowledge test

28,603 people used Roads and Maritime translated tests available in nine commonly used languages.

### Communication

A number of Roads and Maritime publications are translated into commonly used languages.

A new policy was introduced in the reporting period to allow front-line staff to assist customers from CALD communities to complete standard forms. This has further reduced barriers for customers to access Roads and Maritime services. Roads and Maritime publications reflect a culturally diverse workforce.

Newsletters providing information about infrastructure projects include a panel in relevant community languages inviting readers to call a Translating and Interpreter Service when activity is planned in areas with a high proportion of CALD communities. The Interpreter Service then calls

the project information line and information about the project development process or changes which impact on community members can be translated.

### Social and economic development

Roads and Maritime supports events such as NAIDOC Week and Harmony Day, as well as local community events throughout regional NSW.

Flexible work practices enable staff to observe religious obligations and space is made available for religious observance in the majority of work locations.

## Appendix 24: Disability Action Plan

Disability action planning is underpinned by the *Disability Services Act 1993 (NSW)*, the *Disability Discrimination Act 1992 (Cwlth)* and the Australian standard AS1428 – Design for access and mobility.

Roads and Maritime, together with disability service providers and other transport agencies, has contributed to the TfNSW Disability Action Plan. Roads and Maritime is also an active participant on the Accessible Transport Action Group, led by TfNSW with broad representation from diverse advocates and representatives of the disability community.

Roads and Maritime diversity employment strategies contribute to the Employability program targets set by the NSW Public Service Commission and the Ready, Willing and Able program target set by TfNSW. Currently 3.3 per cent of Roads and Maritime staff

identify as having a disability with 0.93 per cent requiring workplace adjustment.

Roads and Maritime monitors and annually reviews employees who have disclosed disability and their workplace adjustments, to ensure the organisation is removing barriers and providing suitable support and practices for productive work.

Roads and Maritime attracts skilled applicants by offering support systems to trainees and by offering limited duration internships to university students with a disability. Two interns were placed in the last intake, with one transitioning in 2012 to permanent staff.

Roads and Maritime also supports a work placement program for Paralympic athletes, employing four athletes. One staff member was actively supported to prepare for and participate in the 2012 Paralympics.

Roads and Maritime builds capability and awareness in its staff through online subscription to Link Disability magazine, available to all staff via the Roads and Maritime Library. This resource profiles new technologies, practices and policy changes supporting the disability community.

The agency celebrated the inclusion of staff with disability at a range of well attended International Day of Disability events in Grafton, Newcastle and North Sydney.

Roads and Maritime holds a Gold membership with the Australian Network on Disability and, from May 2012, were scheduled to participate in the 2012 Australian trial of the Disability Standard. Based on the UK Employers' Forum on Disability audit format, this work will provide an Australian benchmark for improvements in performance of services to customers, clients, employees and stakeholders with disability.

## Appendix 25: Waterways Fund – Financial overview 2012–13

The Waterways Fund is established under section 42 of the *Ports and Maritime Administration Act 1995* and is administered by Roads and Maritime. It accounts for all revenues and expenditures associated with the boating safety, property management and infrastructure functions delivered in accordance with NSW marine legislation. The Waterways Fund supports delivery of the NSW Government’s *Maritime Policy Agenda 2012–2015*.

During 2012–13, the Maritime Division of Roads and Maritime was responsible for the delivery of boating safety education, compliance and administration, administration of the maritime property portfolio, delivery of the commuter wharf upgrade program, wharf safety auditing and maintenance and infrastructure

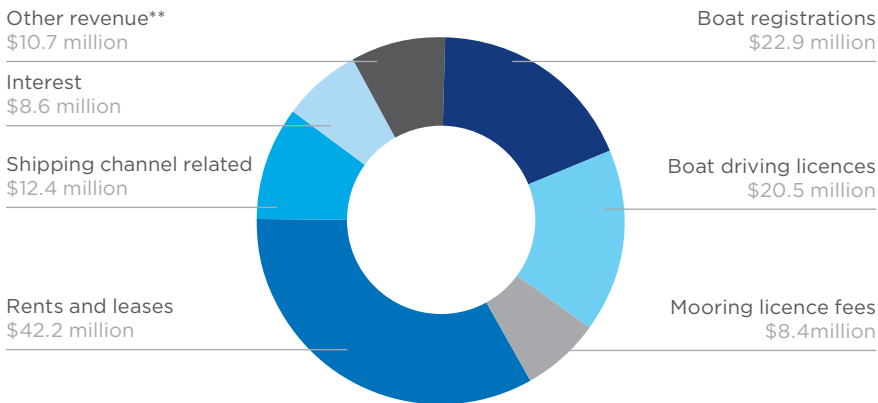
grants through the Better Boating Program. TfNSW led strategic policy relating to boating safety, property administration and infrastructure management through the Office of Boating Safety and Maritime Affairs, and strategic ports functions, including national plan responsibilities for oil and pollution response through the Freight and Regional Development Division.

The Waterways Fund is subject to financial controls and monitoring. This ensures the Fund receives all revenues payable from maritime property, licensing and registration functions and that Roads and Maritime and TfNSW expenses payable from the Fund accord with the governing legislation. The operation of the Waterways Fund enables efficiency savings gained as a result of the November 2011 Transport reforms (including

the abolition of the former NSW Maritime and establishment of Roads and Maritime) to be available for potential reinvestment in priority maritime infrastructure and services.

Information relating to the Waterways Fund is aggregated within the broader Roads and Maritime Financial Statements contained within this Annual Report. The following is intended to provide maritime stakeholders with summary information on Waterways Fund revenue and expenditures during 2012–13. The Maritime Policy Agenda Progress Report August 2013 provides detail on policy and service delivery actions implemented during 2012–13. This report is available on the Transport for NSW website.

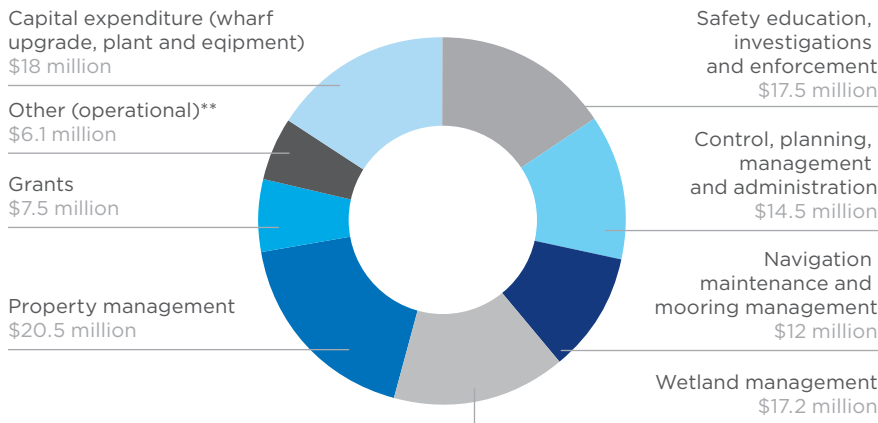
**Figure 13. Waterways Fund revenue 2012–13 – \$125.7 million\***



\*Revenue only reflects cash items.

\*\*Comprises revenue sources less than \$5 million, including survey fees, examination fees, sale of goods, and grants.

**Figure 14. Waterways Fund expenditure 2012-13 - \$113.3 million\***



\*Expenditure only reflects cash items.

\*\*Comprises expenditures less than \$5 million, including event management and coordination of environmental activities (for example, harbour cleaning, marine protection).

### Other information

In 2012-13, there was a cash surplus of \$12.4 million which is available for future year reinvestment in priority maritime infrastructure and services.

Major capital works were completed in 2012-13 at:

- Neutral Bay Wharf (cost \$8.3 million)
- Rose Bay Wharf (cost \$6.3 million)
- Balmain (Thames Street) Wharf (cost \$4.9 million)

- Huntleys Point Wharf (cost \$4.9 million).

Maritime Trade Towers (Roads and Maritime lease and licence interests of 2 Maritime Plaza, 207 Kent Street Sydney) were sold during 2012-13 as part of the NSW Government's office accommodation divestment program (refer to page 121 for the related financial disclosure). NSW Treasury will provide \$7.88 million per annum (indexed) to the Waterways Fund to offset the loss of future lease revenue.

Waterways Fund grants of \$7.5 million in 2012-13 included:

- \$5.42 million for the Better Boating Program to support local councils deliver boat ramps and other boating infrastructure
- \$1.52 million to Marine Rescue NSW to support its operations
- \$0.45 million to the National Marine Safety Committee

Roads and Maritime also collected a contribution on behalf of Marine Rescue NSW during 2012-13. These monies (\$6.4 million) were forwarded to the Ministry of Police and Emergency Services for the funding of Marine Rescue NSW.

## Appendix 26: Land disposal

Roads and Maritime owns property for administrative purposes and acquires property for road and maritime construction. Properties that are surplus to requirements are disposed of in accordance with NSW Government policy. Proceeds from property sales are used to support and improve the State's road network infrastructure.

In 2012-13, contracts were brought to account for the sale of 103 properties for a total value of \$50.707 million. Of these, 24 properties were valued at more than \$500,000 each, to a total value of \$37.244 million.



**Table A26.1 Major sales in 2012-13**

Property	Total (\$'m)
Birdwood Avenue, Lane Cove	5.030
Dudley Street, Whitebridge	4.501
Great Western Highway, Westmead	4.020
Edinburgh Road, Castlecrag	3.463
Barton Highway, Murrumbateman	2.200
Bourke Street, East Sydney	2.200
Liverpool Road, Ashfield	2.100
Insence Place, Prestons	1.462
Kembla and Glebe Streets, Wollongong	1.360
Bents Basin Road, Wallacia	1.100
Bligh Street, Dubbo	1.000
Malaleuca Place, Prestons	1.000

No properties were sold to people with a family or business connection to the person responsible for approving the disposal. All documents relating to the disposal of properties are available under the *Government Information (Public Access) Act 2009*.

## Appendix 27: Payments to consultants

Details of the amounts paid to consultants in 2012-13 are provided in tables 14.1 and 14.2.

Roads and Maritime defines consultants in terms of the Department of the Premier

and Cabinet's 'Guidelines for the Engagement and Use of Consultants' issued in July 2004, where a consultant is defined as a person or organisation engaged under contract on a temporary

basis to provide recommendation or high level specialist or professional advice to assist decision-making by management.

**Table A27.1 Consultants paid more than \$50,000**

Project description	Consultant	Total expenditure 1 July 2012 - 30 June 2013
Maintenance Outsourcing Strategy	PwC	\$74,817
Review of Governance Arrangements for the Waterways Fund	Deloitte	\$149,000
Strategic Property Framework	Deloitte	\$64,917
Roads and Maritime RFS Outsourcing Future State Analysis	Evans and Peck	\$57,564
GLS-Drives System Gap Analysis	Capgemini Australia	\$121,072
Property Accounting Review	KPMG	\$358,520
Componentisation of Roads	KPMG	\$232,804
Customer Service Delivery Strategy advice on Service NSW	Deloitte	\$199,275
Strategy for the Management of Motor Registry Property Transition Plan	PwC	\$73,960
<b>Total</b>		<b>\$1,331,929</b>



**Table A27.2 Consultants paid less than \$50,000**

Total cost of engagements	\$ 276,731
Total number of engagements	22
<b>Total cost of payments to consultants</b>	<b>\$ 1,608,660</b>

## Appendix 28: Accounts payment performance 2013

The main factor affecting timely payment of accounts is the tendency for most vendors to send their invoices to business units rather than Roads and Maritime's shared service provider. This causes a delay in processing invoices and is

the cause of late payments incurring an interest penalty to small business suppliers. Roads and Maritime instructed vendors in the Sydney region to send invoices directly to the shared service provider. The shared services provider introduced

an automated invoice scanning and management process, which provided the visibility needed to manage and pay invoices within 30 days of receipt of a correctly rendered invoice.

**Table A28.1 Ageing of amounts unpaid at month end**

Quarter	Current \$'000	<30 days overdue \$'000	Between 30 and 60 days overdue \$'000	Between 61 and 90 days overdue \$'000	More than 90 days overdue \$'000
<b>All suppliers</b>					
September	\$272,365	\$57,794	\$11,215	\$3,025	\$2,185
December	\$234,949	\$40,284	\$8,798	\$3,703	\$3,702
March	\$207,575	\$48,192	\$12,191	\$4,668	\$4,814
June	\$242,108	\$52,607	\$7,150	\$5,986	\$4,494
<b>Small business suppliers</b>					
September	\$4,255	\$820	\$131	\$44	\$36
December	\$3,205	\$601	\$130	\$105	\$69
March	\$2,281	\$586	\$161	\$56	\$59
June	\$3,012	\$269	\$32	\$25	\$36

**Table A28.2 Accounts due or paid within each quarter**

Measure	September \$'000	December \$'000	March \$'000	June \$'000
<b>All suppliers</b>				
Number of accounts due for payment	47,135	48,135	41,865	45,864
Number of accounts paid on time	43,931	45,126	36,987	42,513
Actual percentage of accounts paid on time (based on number of accounts)	93%	94%	88%	93%
Dollar amount of accounts due for payment	\$346,585	\$291,436	\$277,439	\$312,345
Dollar amount of accounts paid on time	\$272,365	\$234,949	\$207,575	\$242,108
Actual percentage of account paid on time (based on \$)	79%	81%	75%	78%
Number of payments for interest on overdue accounts	-	-	-	-
Interest paid on overdue accounts	-	-	-	-
<b>Small business suppliers</b>				
Number of accounts due for payment to small businesses	1,629	1,725	1,317	1,312
Number of accounts due to small businesses paid on time	1,362	1,476	1,053	1,201
Actual percentage of small business accounts paid on time (based on number of accounts)	84%	86%	80%	92%
Dollar amount of accounts due for payment to small businesses	\$5,286	\$4,110	\$3,143	\$3,374
Dollar amount of accounts due to small businesses paid on time	\$4,255	\$3,205	\$2,281	\$3,012
Actual percentage of small business accounts paid on time (based on \$)	80%	78%	73%	89%
Number of payments to small business for interest on overdue accounts	40	42	23	11
Interest paid to small businesses on overdue accounts	\$4	\$3	\$3	\$0

# Compliance index



# Compliance index

This index lists the legislative requirements set out in the NSW Treasury checklist for public sector annual reporting and the pages on which the relevant information can be found. The checklist, including a detailed description of each requirement, is available at [www.treasury.nsw.gov.au](http://www.treasury.nsw.gov.au).

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# Contact details

## General enquiries

13 22 13  
(8.30am–5pm Monday to Friday,  
8.30am–noon Saturday)

## Traffic enquiries

132 701 (24 hours)

## To report traffic conditions, incidents and signal faults

131 700 (24 hours)

## Maritime Contact Centre

13 12 56

## Roads and Maritime Sydney and Regional Offices

131 782

## International callers (outside Australia)

+61 2 4920 5500  
(8.30am–5pm Monday to Friday, 8.30am–noon Saturday AEST)

## [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au)

Online services customers can conduct registration renewals and transfers, book licensing tests, change their address, check their demerit points, carry out vehicle history checks, contact us, and much more.

## Head office

101 Miller Street,  
North Sydney 2060  
Locked Bag 928,  
North Sydney 2059  
Ph: 131 782  
Fax: 02 8588 4105  
DX 10516

## Sydney Region

27–31 Argyle St,  
Parramatta 2150  
PO Box 973,  
Parramatta CBD 2124  
Ph: 131 782  
Fax: 02 8849 2760  
DX 28555 Parramatta

## Northern Region

31 Victoria St,  
Grafton 2460  
PO Box 576  
Ph: 131 782  
Fax: 02 6640 1301  
DX 7610 Grafton

## South West Region

1 Simmons St,  
Wagga Wagga 2650  
PO Box 484  
Ph: 131 782  
Fax: 02 6938 1183  
DX 5407 Wagga Wagga

## Maritime Division Head Office

James Craig Road,  
Rozelle 2039  
Locked Bag 5100,  
Camperdown 1450  
Ph: 02 9563 8511  
Fax: 02 9563 8522

## Hunter Region

59 Darby St,  
Newcastle 2300  
Locked Bag 30  
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Fax: 02 4924 0344  
DX 7813 Newcastle

## Southern Region

Level 4, 90 Crown St,  
Wollongong 2500  
PO Box 477,  
Wollongong 2500  
Ph: 131 782  
Fax: 02 4227 3705  
DX 5178 Wollongong

## Western Region

51–55 Currajong St,  
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PO Box 334  
Ph: 131 782  
Fax: 02 6861 1414  
DX 20256 Parkes

To minimise environmental and financial impacts, Roads and Maritime only produces hard copies of its annual report for Parliament. The report is available on the Roads and Maritime website at [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au), under 'Publications, statistics and forms'.

The total external cost of producing this report will be around \$14,000 for design to ensure compliance with WCAG 2.0 standards.

Final invoices have not been received at time of publication so estimates have been based on revised quotes.

